

Windham Energy Commission
November 25th, 2013

Call to Order: the meeting was called to order at 5:30pm. **Commission members in attendance were:** Jean de Smet, Alex Girshick, Corey Krohn, Liz Otswald, and Grace Adams. **Also Present:** James Finger- staff, James Flores- Town Council

Citizens and Delegations: none

Minutes of October 28th, 2013: Motion made by Alex, seconded by Liz, Minutes approved.

Dates for 2014 Meetings: we are going to keep meeting twice per month. The meetings will be held the Second and Fourth Monday of each month with the exception of holidays. They will continue to be held at 6pm.

Updates:

- A) **Microgrid:** needs funding to get started. The State will repay the town after implementation. The Microgrid plan between Sweeney and Middle School is a 250K system. The purchase of town owned solar panels needs to be investigated.
- B) **Benchmarking:** making progress. Weekly calls are to be made to discuss benchmarking program. We will have an intern put facility energy usage information together.
- C) **Letters to CEFIA:** did not get done. We are still working on it.
- D) **Progress Report from Town Engineer:** we need to get dates and dollar figures

Application for Thermal Imaging Grant: Volunteers to market program. SAGEWELL will run program. December 6th is the deadline to apply for the program. Corey moved and Alex seconded, approved by all, to have the Energy Commission apply to the program. The program starts in January 2014 and runs 3-6 months (can be extended).

Application for Unit Based Pricing-Solid Waste Grant: charges are based on what you throw away. It gives customers more choices. Energy Commission has the authority in ordinance to apply for grants. May need to be brought to the Town Council for approval. The application needs to be done December 16th, 2013. Met with James Flores from the Town Council to discuss the program.

Small Business and C-PACE Outreach Planning: James reported that CEFIA is backed up with other projects. Things have slowed down.

Charter revision recommendation to allow municipal utility: Charter opens every five years. Energy Commission made motion to bring to Charter Commission.

Citizens and Delegations: none

Adjournment: the commission adjourned at 7:32pm

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AT 12:00 PM
IN TEST Patricia P. Spruce TOWN CLERK