

**Windham Historic District Commission Meeting**  
St. Paul's Episcopal Church Fellowship Hall, Plains Road  
February 23, 2011

Commissioners present: William McMunn, Chair; Alice Burns-Decelles, David Masopust, David Johnson (alt.), David Dupuis (alt.) Also in attendance were James Finger, Windham Town Planner, and Karl Norton representing Andrew and Linda Smith (Property 19).

Because the agenda for the meeting was not posted at the Town Hall by the required date, no official Commission action could be taken at this meeting. However, a special meeting to act on the application will be scheduled in the near future.

The **Public Hearing** was called to order at 7:30 p.m. and copies of the Smith application and meeting agenda were distributed. Karl Norton, representing Andrew and Linda Smith, presented the following information. The proposed new gutters and down spouts would be on all four sides of the Federal (west-facing) portion of the main house and would possibly replace the existing gutter on the north and south sides of the middle ell portion. The Federal section once had gutter and corrugated down spouts that were removed approximately 10 years ago. The installation would consist of period-appropriate half-round and round corrugated down spouts. They are white paintable aluminum and the gutters have a leaf guard. The down spouts would enter existing holes in the stone splashguard around the house and connect to an underground drain. The Smiths also wish to install top-mounted dampers on some or all of the chimneys. These are very energy efficient. The dampers would be black, located below the stone caps at the top of the chimneys, and extend approximately 2 inches above the top of the brick. Drawings of gutters and dampers were in the application.

The Public Hearing was closed at 7:55 p.m. and the **Commission Meeting** was called to order.

David Masopust moved that the Commission approve both parts of the Smith application as presented. David Dupuis seconded the motion. Although no official action could be taken as noted above, all 5 commissioners and alternates present indicated that they would vote in favor of the motion.

Other business: James Finger presented a printed copy of the Historic and Architectural Survey of the Town of Windham completed in December 2010 by S&ME, Inc., of Columbia, SC. It contains more information than originally expected with over 302 properties surveyed. Review of possible situations requiring Certificates of Appropriateness indicated very little due to the weather.

The next regular meeting is scheduled for Wednesday, March 30, 2011. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,  
Alice Burns- Decelles

**Special Meeting, March 2, 2011**

The Town of Windham Historic District Commission held a Special Meeting on Wednesday, March 2, 2011, at the First Church in Windham (Congregational), 4 Windham Center Road, Windham, CT. Present were commissioners David Dupuis (alt.), David Masopust, and William McMunn (chair).

William McMunn observed that this Special Meeting was properly announced and its agenda posted timely in the Town Hall, and asked if anyone present wished to continue the Public Hearing held on February 23, 2011. There being none, he called the Commission Meeting to order at 7:40 p.m., pointing out that a quorum was present and that any action would require the favorable vote of 3 commissioners.

David Masopust moved to approve the application of Andrew and Linda Smith to install gutters and chimney dampers at their property at 80 Windham Center Road (Property 19 in the Historic District). David Dupuis seconded the motion. After brief discussion, the motion was passed by the unanimous vote of all three commissioners present.

David Masopust recommended that at the next regular meeting in March the Commission should resume work toward completing the Guidelines for Property Owners.

There being no further business, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,  
William McMunn