

# WINDHAM TOWN COUNCIL AGENDA

WINDHAM TOWN HALL MEETING ROOM

Tuesday, November 19, 2013 - 7:00 P.M



1. **Call to Order**
2. **Pledge of Allegiance**
3. **Citizens and Delegations: Public Comment**
4. **Town Council Comment**
5. **Adoption of Minutes**
  - a. Discuss and possibly move to adopt the minutes for the October 1, 2013, Town Council Meeting.
6. **Resignations.** None.
7. **Appointments.** None.
8. **Presentations & Special Reports.** None.
9. **Mayor's Report**
10. **Town Manager's Report**
11. **Discussion and Review of Communications.** None.
12. **Resolutions and Ordinances.**
  - a. Discuss and possibly move to approve a Resolution expressing to the state Office of Policy and Management (OPM) the Town Council's preference regarding which COG – Council of Government – Windham wishes to be a part of.
13. **Reports of Committees, Boards and Commissions**
  - a. Administration, Finance, Health, and Human Services Committee
  - b. Public Safety, Public Works, Culture, and Recreation Committee
  - c. Capital Planning Action Group
  - d. Magnet School & Natchaug Roof Building Committee



**14. Old Business:**

- a. Discuss and possibly move to approve naming the Caisse Park gazebo for Richard A. Kelly, as recommended by the Administration, Finance, Health, and Human Services Committee.
- b. Discuss and possibly move to approve a letter from the Town Council to ECSU regarding student conduct in the Hill Section, as recommended by the Willimantic Service District and Town Council's Public Safety Committee.

**15. New Business**

- a. Discuss and possibly move to expand the Building Official position from part-time to full-time effective January 1, 2014, to be paid for out of the Town's contingency account.
- b. Discuss and possibly move to set a Public Hearing on Tuesday, December 3, 2013, at 6:30 PM in the Town Hall Meeting Room regarding a proposed ordinance amending the Town Code and the bidder's preference for local vendors.

**16. Future Agenda Items**

- Town Council Standing Rules of Procedure
- Appointment of Town Council President
- Appointment of Town Council Parliamentarian
- Appointment of Town Attorney
- Approve Town Council Meeting Schedule for Calendar Year 2014
- Update on Audit process for FY 12-13
- Update on Budget process for FY 14-15
- Update on MUNIS financial software deployment
- Update on Self-Insurance Program
- Update on Revaluation process

**17. Adjournment**

RECEIVED FOR RECORD Nov. 15, 2013  
AT 9:00 AM  
ATTEST Conner Bibeau, asst. TOWN CLERK