

Town of Windham
Windham Historic District Commission

Minutes: September 24, 2014

The Windham Historic Commission held a regular meeting on September 24, 2014, at the Windham Center School. The meeting was opened by Chairman, William McMunn at 7:40 PM. Those in attendance included Commissioners William McMunn, David Masopust, Alice Burns-Decelles, Nancy Thorpe, Alternate, David Dupuis; and residents Lori Sweet-Guillard and Alton Nichols.

The minutes from the August 27, 2014 Commission meeting were accepted with the correction which was to identify the part of the proposed Jordan Herrick subdivision that falls within the Historic District (26 Windham Center Road) as belonging to Lot No. 2.

Alton Nichols, 52 North Road, met with the Commission to discuss plans for installing windows, replacing those that are deteriorating. He believes that the windows currently in place are not the originals. He wants to improve on heat loss in the house that was built c.1930. The windows are presently 2 over 1. Options were discussed and it was agreed that either the current configuration or 1 over 1 would be appropriate to the age and style of the home. The options described were either windows with a wood interior and fiber glass exterior or all wood windows. Such would be considered maintenance and not require a Certificate of Appropriateness, but anything different would require an application. Mr. McMunn explained the application process, fee and required time frame for notice to be on October agenda. During this same discussion Mr. McMunn confirmed that the proposed roof on the garage at the same property had already been approved. In addition, Mr. Nichols had questions concerning his desire to install a flue for a stove in the garage. Mr. McMunn advised checking with the Building Code Enforcement Officer.

Lori Sweet-Guillard asked about the process for submitting an application for the installation of metal gutters on her historic home at 27 North Rd. She also informed the Commission of their plans to have the stone wall in front of the house repaired. It was determined that both the repair of the wall and possibly the installation of gutters were maintenance and no application would be necessary.

Other items to come before the Commission:

- The Windham Free Library has declined the request that the public notice board restored by the Town of Windham be placed on library grounds. Mr. McMunn suggests that instead it be placed on the north corner of the green opposite the library. A motion by David Masopust do so was seconded by Alice Burns-Decelles and passed. Mr. McMunn will contact and supervise the placement by the Public Works Department.
- Vacancies currently exist on the Commission, one vacated by Commissioner Everett Hyde and one by Alternate Robin Rouse. Other vacancies are anticipated. The Commissioners recommended Lori Sweet-Guillard for the Commissioner appointment. Other individuals suggested will be approached by Mr. McMunn recognizing that certain state and local requirements must be met by candidates.
- It was noted that a decorative wooden fence in front of the historic home at 55 Scotland Rd was removed without any discussion with the Historic Commission. Mr. McMunn will send a letter the owner notifying them that they are in violation of Historic District Guidelines.

With no further matters to come before the Commission, the meeting was adjourned at 8:50 PM. The next meeting of the Windham Historic Commission will be October 29, 7:30 PM, at the Windham Center School.

Respectfully submitted, Nancy S. Thorpe, Commissioner