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WINDHAM REGION TRANSIT DISTRICT

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January 20, 2016

To: WRTD Board Members Chief Elected Officials Town Managers Town Clerks
Michael Sanders, ConnDOT UCONN Transportation News Media

Fr: Marjorie Roach, Chair

Re: **Regular Meeting of the Windham Region Transit District at 2:30 p.m. January 22, 2016.**
WRTD Board Room, 28 S. Frontage Road, Mansfield Center, CT

Agenda

1. Call to Order
2. Public Participation
3. Secretary's Report
 - a. Approval of Minutes from the 11/20/2015 Regular Meeting of the Windham Region Transit District Board of Directors
 - b. Acceptance of Minutes from the 12/11/2015 and 1/15/2016 special meetings of the Personnel Committee; 12/11/2015 special meeting of the Finance Committee; and the 8/28/2015, 11/30/2015 and 12/4/2015 special meetings of the RFP for a Management Contract Committee
4. Correspondence
5. Chairman's Report
6. Reports of Officers and Staff
 - a. Report from the RFP for a Management Contract Committee
 - b. Report from the Finance Committee
 - c. Report from the Personnel Committee
 - d. Report from Ellen Grant, Administrator
 - e. Financial Update – Lisa Seymour, Finance Director
 - f. Service Report – Transportation Director
7. Old Business
 - a. Status of FY 2015 Audit
 - b. Status of FY 2009 Audit
 - c. Update on CTfastrak's eastern expansion
8. New Business
 - a. Appointment of Tom Currier to the Finance Committee
 - b. Willington request for WRTD membership
 - c. Presentation of Employee Handbook for feedback and possible approval.
 - d. Presentation of employee wages and benefits for feedback and possible approval.
 - e. Presentation of Personnel Policies for feedback and possible approval.
 - f. Presentation of the Storrs-Willimantic Schedule for feedback and possible approval.
 - g. Recruiting new board members
9. Executive Session
 - a. Discussion and possible action concerning attorney client privileged communication concerning personnel matter, in accordance with Connecticut General Statutes §1-200(6)(E)
10. Other Business
11. Adjourn. Next Meeting 2:30 p.m. February 26, 2016