

# North Central District Health Department

- Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188
- Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
- Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
- Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

## Board of Directors

### SPECIAL MEETING

Wednesday, October 14, 2015  
Vernon Office Conference Room  
375 Hartford Turnpike  
Vernon, Connecticut  
7:00 p.m.

1. Call to Order/Determination of Quorum
2. Executive Session to discuss Matters Concerning Security Strategy, Personnel Matters, Pending or Threatened Litigation and/or Real Estate Negotiations
3. Approval of Minutes of Regular Meeting of September 9, 2015
4. Communications
  - a. From the Board - Member towns wishing to raise or discuss any issue may do so at this time.
  - b. From the Public
5. Old Business
  - a. Generator/Electrical Requirements Update – (attached)
  - b. Imageworks – Web Design (attached)
  - c. Purchase of New Copier (attached)
6. New Business
  - a. Medical Insurance Renewal – Presented by Jeff Knapp (attached)
  - b. Pension Consultants – Michael Roach
  - c. Freeze on Off Line Item Spending
  - d. Monthly Income/Expense Report and September Cash Disbursements (attached)
  - e. Board Authorization Request (attached)
  - f. Health Educator Report (attached)
  - g. BT Program Report (attached)
  - h. Monthly Reports – Food, Temp. Events, Complaints (attached)
  - i. Clarification of Salon Fees
  - j. Approval of Job Description – Part-Time Secretary (attached)
7. Committee Reports
  - a. Finance - Maria Whelden, Chair
  - b. Short & Long Term Planning
  - c. Capital Improvement Ad Hoc - Mary Ann Turner, Chair
    - Landscaping Company
    - Sewer Smoke Test
    - Second Floor Heating/Air Conditioning Unit
  - d. Personnel Committee - Linda DeGray, Chair
8. Chairperson's Report
9. Next Special Meeting – November 4, 2015 – NCDHD Vernon Office Conference Room, 375 Hartford Turnpike, Vernon, Connecticut
10. Adjournment