

Neighborhood Revitalization Zone Steering Committee
Special Meeting
Windham Mills
4-5:30 p.m. Thursday, October 4, 2012

This is a “special meeting” because it is a change from our regular meeting date and our regular meeting location at the ACCESS Agency. (At the mill complex, enter the doors beneath the clock tower.) Please also note meeting end time of 5:30 p.m.

Note: The NRZ Steering Committee may take action on any of these agenda items.

1. **Call to order** – 4 p.m. (Please sign in)

2. **Opportunity for public to speak**

3. **New Business:**

a. Policy regarding responding to requests for letters of support (procedure, timeline, etc.)

b. Changing regularly scheduled NRZ meeting dates to four Tuesday of the month and changing meeting time to 5 p.m., and extending meeting from 60 minutes to 90 minutes. An updated meeting schedule would need to be voted on by the committee and submitted to the Town Clerk.

c. Update from Chair regarding Hour Exchange program being piloted by Access (we wrote a letter of support for funding this program) – B. Sullivan has been appointed to the “Kitchen Cabinet” to get this program started.

4. **Old Business:**

a. Acceptance of Aug. 30 2012 minutes.

b. Rescinding request for funding for “hoop houses” at Taylor Court Community Garden until next spring. BTW – to date, garden has donated more than 100 lbs of vegetables to the Covenant Soup Kitchen.

5. **Treasurer’s Report** (Roger Morin)

6. Opportunity to bring up New Business or other agenda items for next meeting.

7. **Opportunity for public to speak.**

8. **Adjourn**

Submitted Oct. 2, 2012 by NRZ Steering Committee Chair Brenda Sullivan