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## WINDHAM REGION TRANSIT DISTRICT

28 S. FRONTAGE RD.  
MANSFIELD CENTER, CT 06250  
(860) 456-2223  
(860) 456-1235 fax

November 18, 2015

To:

WRTD Board Members                      Chief Elected Officials                      News Media                      UCONN Transportation  
Town Managers                              Town Clerks                              Michael Sanders, ConnDOT

Fr: Marjorie Roach, Chair

Re: **Regular Meeting of the Windham Region Transit District at 2:30 p.m. November 20, 2015.**  
**WRTD Board Room, 28 S. Frontage Road, Mansfield Center, CT**

### Agenda

1. Call to Order
2. Public Participation
3. Secretary's Report
  - a. Approval of Minutes from the 10/23/2015 Regular Meeting of the Windham Region Transit District
  - b. Approval of Minutes from the 10/23/2015 Annual Meeting of the Windham Region Transit District
4. Correspondence
5. Chairman's Report
6. Reports of Officers and Staff
  - a. Report from Ellen Grant, Administrator
  - b. Financial Update – Ellen Grant, Administrator
  - c. Service Report – Transportation Director
  - d. Dial A Ride report – Transportation Director
7. Old Business
  - a. Status of Management Services RFP.
8. New Business
  - a. Personnel Committee FY 2016 meeting dates
  - b. Finance Committee FY 2016 meeting dates
  - c. Board of Directors FY 2016 meeting dates
9. Executive Session
  - a. Discussion and possible action concerning attorney client privileged communication concerning personnel matter, in accordance with Connecticut General Statutes §1-200(6)(E)
10. Other Business
11. Next Meeting 2:30 p.m. January, 2015
12. Adjourn.