

# WINDHAM TOWN COUNCIL AGENDA

WINDHAM TOWN HALL MEETING ROOM

Tuesday, December 3, 2013 - 7:00 P.M



1. **Call to Order**
2. **Pledge of Allegiance**
3. **Citizens and Delegations: Public Comment**
4. **Town Council Comment**
5. **Adoption of Minutes**
  - a. Discuss and possibly move to adopt the minutes for the November 19, 2013, Town Council Meeting.
6. **Resignations.** None.
7. **Appointments.**
  - a. Chuck Pennewell as a regular member of the Charter Revision Commission, to take the place of Donna Nicolino, whose resignation was previously acknowledged by the Council, with a term ending when the Charter Revision Commission expires.
  - b. Roger Morin as an alternate member of the Zoning Board of Appeals, with a term ending on November 21, 2017.
8. **Presentations & Special Reports.**
  - a. Presentation from Neal Beets, Town Manager, about the budget process for FY 14-15.
  - b. Presentation from Chris Johnson, unified Finance Director, about the status of the audit process.
  - c. Presentation from Joan Paskewich, Assessor, about the status of the revaluation.
9. **Mayor's Report**
10. **Town Manager's Report.** None.
11. **Discussion and Review of Communications.**
  - a. Correspondence from David Fenn regarding a high school civics class and an award.



**12. Resolutions and Ordinances.**

- a. Discuss and possibly move to approve a Resolution amending the Resolution establishing the Magnet School & Natchaug Roof Building Committee to include the replacement of the Windham High School Roof.
- b. Discuss and possibly move to approve a Resolution amending the Resolution creating the Long-Term Capital Improvement Committee extending the deadline for their report to February 28, 2014.
- c. Discuss and possibly move to approve a Resolution adopting CDBG Housing Rehabilitation Standards and Guidelines for the Town of Windham.

**13. Reports of Committees, Boards and Commissions**

- a. Magnet School, Natchaug Roof, and High School Roof Building Committee
- b. Charter Revision Commission

**14. Old Business:**

- a. Re-appoint Town Attorney Rich Cody for another 2-year term at the same hourly rate.
- b. Update from Town Manager Neal Beets, BOE Facilities Manager Wayne Donaldson, and Fire Marshall/Emergency Management Director Mike Licata about a micro-grid for the campus of the Windham Middle School and the Sweeney Elementary School.
- c. Discuss and possibly move to approve spending \$30,311 for additional lighting and/or \$28,842 for surveillance cameras at the Garden on the Bridge, to be paid for out of the Town General Government contingency account.

**15. New Business**

- a. Discuss and possibly move to expand one of the Code Compliance positions from part-time to full-time effective January 1, 2014, to be paid for out of the savings achieved by reducing the hours for the other part-time Code Compliance position, which is currently vacant.
- b. Discuss and possibly move to authorize the purchase of electronic tablets for Councilmembers, as recommended by the Administration, Finance, Health, and Human Services Committee.
- c. Discuss and possibly take action on the Town Council Standing Rules of Procedure:
  - Committees or Work/Study Sessions
  - Citizens and Delegations
  - Meeting schedule
  - President
  - Parliamentarian

**16. Future Agenda Items**

- a. **Tuesday, December 17, 2013:** Micro-grid contract. Appointments and reappointments. Finish Council Standing Rules of Procedure. Discuss and consider taking action on federal immigration reform and the S.A.F.E. Act.
- b. **Tuesday, January 7, 2013:** Dispatch. Housing Code.
- c. **Tuesday, January 21, 2013:** Windham Textile and History Museum Lease.

**17. Adjournment**