

# North Central District Health Department

- Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188
- Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
- Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
- Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

## NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Board of Directors

REGULAR MEETING

Wednesday, December 9, 2015

NCDHD Headquarters

31 North Main Street

Enfield, Connecticut 06082

7:00 p.m.

1. Call to Order/Determination of Quorum
2. Executive Session
3. Approval of Minutes of Special Meeting of October 14, 2015 and of Regular Meeting of November 4, 2015
4. Health Education Intern Presentation – Katie Wilson
5. Presentation by Len Nelson, BT Coordinator, on BT Grant Work/Budget
6. Communications
  - a. From the Board – Member towns wishing to raise or discuss any issue may do so at this time.
7. Old Business
  - a. New Copier – Wireless
  - b. Outcome of BT Grant Paying for Generator Evaluation
  - c. Electric and Generator Reports
  - d. Energy Audit
  - e. Job Description – Part Time Secretary – Windham and Stafford
  - f. Certificate of Deposit
  - g. Sewer Inspection Report
  - h. Other
8. New Business
  - a. Audit Received
  - b. November Cash Disbursements
  - c. Board Authorization/Transfer Requests
  - d. Health Educator Report
  - e. Legal Consultation – Four Cases
  - f. Monthly Reports – Food, Temp Events, Complaints
  - g. Other
9. Committee Reports
  - a. Finance – Maria Whelden, Chair
  - b. Short & Long Term Planning
  - c. Capital Improvements – Mary Ann Turner, Chair
  - d. Personnel Committee – Linda DeGray
10. Chairperson's Report
11. Next Regular Meeting – January 13, 2016, NCDHD Headquarters, 31 North Main Street, Enfield, Connecticut
12. Adjournment