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WINDHAM REGION TRANSIT DISTRICT

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February 23, 2016

To: WRTD Board Members Chief Elected Officials Town Managers Town Clerks
Michael Sanders, ConnDOT UCONN Transportation News Media

Fr: Marjorie Roach, Chair

Re: **Regular Meeting of the Windham Region Transit District at 2:30 p.m. February 26, 2016.**
WRTD Board Room, 28 South Frontage Road, Mansfield Center, CT

Agenda

1. Call to Order
2. Public Participation
3. Secretary's Report
 - a. Approval of Minutes from the 1/22/2016 Regular Meeting and the 1/29/2016 Special Meeting of the Windham Region Transit District Board of Directors
 - b. Acceptance of Minutes from the 1/22/2016 special meeting and 1/29/2016 regular meeting of the Personnel Committee
4. Correspondence
5. Chairman's Report
6. Reports of Officers and Staff
 - a. Report from the RFP for a Management Contract Committee
 - b. Report from the Finance Committee
 - c. Report from the Personnel Committee
 - d. Report from Ellen Grant, Administrator
 - e. Financial Update – Lisa Seymour, Finance Director
 - i. Status of FY 2009 Audit
 - ii. Status of FY 2015
 - f. Service Report – Transportation Director
7. Old Business
 - a. Update on CTfastrak's eastern expansion
 - b. Presentation of WRTD Personnel Policy for feedback and possible approval
 - c. Presentation of the Storrs-Willimantic Schedule for feedback
 - d. Recruiting new board members
8. New Business
 - a. Presentation of the Management Contract for feedback and possible approval
9. Executive Session
 - a. Discussion and possible action concerning attorney client privileged communication concerning personnel matter, in accordance with Connecticut General Statutes §1-200(6)(E)
10. Other Business
11. Adjourn. Next Meeting 2:30 p.m. March 18, 2016