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WINDHAM REGION TRANSIT DISTRICT

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May 18, 2016

To: WRTD Board Members Chief Elected Officials Town Managers Town Clerks
Michael Sanders, ConnDOT UCONN Transportation News Media

Fr: Marjorie Roach, Chair

Re: **Special Meeting of the Windham Region Transit District at 2:30 p.m. May 20, 2016. WRTD Board Room, 28 South Frontage Road, Mansfield Center, CT**

Agenda

1. Call to Order
2. Public Participation
3. Secretary's Report
 - a. Approval of Minutes from the 4/22/2016 Regular Meeting of the Windham Region Transit District Board of Directors
 - b. Acceptance of Minutes from the 4/22/2016 regular meeting of the Personnel Committee
4. Correspondence
5. Chairman's Report
6. Reports of Officers and Staff
 - a. Report from the Finance Committee
 - b. Report from the Personnel Committee
 - c. Report from Ellen Grant, Administrator
 - d. Financial Update – Lisa Seymour, Finance Director
 - e. Service Report – Transportation Director
7. Old Business
 - a. Recruiting new board members
8. New Business
 - a. Presentation of Commuter & Deviated Fixed Route schedule for feedback and possible approval
 - b. Presentation of the Storrs-Willimantic Bus schedule for feedback and possible approval
 - c. Presentation of the Willimantic City Bus schedule for feedback and approval.
 - d. Presentation of Rider Guide for review and approval.
 - e. Presentation of the Employee Handbook for feedback and possible approval.
 - f. Presentation of the proposed Medical and Dental plans for WRTD employees.
9. Executive Session
 - a. Discussion and possible action concerning attorney client privileged communication concerning personnel matter, in accordance with Connecticut General Statutes §1-200(6)(E)
10. Other Business
11. Adjourn. Next Meeting 2:30 p.m. June 24, 2016