

WINDHAM CHARTER REVISION COMMISSION

WINDHAM TOWN HALL MEETING ROOM

THURSDAY, JUNE 13, 2013 7:00 PM

Agenda

1. Call to order
2. Citizens and Delegations
3. Discussion and Possible Action to Approve Minutes
 - a. 5-2-13
 - b. 5-23-13
4. Discussion and Possible Action to Establish Ground Rules
 - a. Chair's proposed ground rules attached "Attachment A"
5. Discussion and Possible Action Meeting Schedule and Charter Timeline
 - a. Chair's draft meeting schedule and timeline attached "Attachment B"
 - b. Commissioners should identify any schedule conflicts
6. Commissioners Discussion of Issues to be Addressed by Commission
7. Future Agenda Items
8. Citizens and Delegations
9. Adjournment

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Attachment A

Chair's Proposed Ground Rules

Meetings will run no longer than 9:00 pm without consensus. This need not be a formal vote, but the chair requesting consensus on the meeting timeline.

Citizens and Delegations will be no longer than 3 minutes per citizen/delegation, held both at the beginning and the end of the meeting. Commissioners may dialogue with the individual speaking, but the chair may determine that a lengthy dialogue must be moved to a regular meeting.

Citizens and Delegations must be specific to the charter or to the work of the commission.

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Attachment B

Meeting Schedule and Charter Timeline

Regularly Scheduled Meetings of the Charter Commission are on the second Thursday of the month in the Town Hall Meeting Room, and the fourth Thursday of the month at the High School Media Center, at 7:00 pm.

Charter Commission was appointed on April 16, 2013, and all work must be done no later than 16 months after the date of appointment (August 16, 2014). The 2014 election day is November 4. After we give our report to Town Council, they have 45 days to hold a public hearing on it, and 15 days after the public hearing to make recommendations and return the report back to us. We would then have 30 days to issue a final report, and council would then have 15 days to act on it. In total, 105 days. We will find out from the Registrar of Voters the timeline needed to get the questions on the ballot. In short, work should be done no later than June, 2014 as a rough estimate.

Regular Meeting Schedule

June 13 & 27, 2013

July 11 & 18, 2013

August 8 & 22, 2013

September 12 & 26, 2013

October 10 & 24, 2013

November 14 & 28, 2013

December 12 & 26, 2013

January 9 & 23, 2014

February 13 & 27, 2014

March 13 & 27, 2014

April 10 & 24, 2014

May 8 & 22, 2014