

WINDHAM TOWN COUNCIL AGENDA

WINDHAM TOWN HALL MEETING ROOM

Tuesday, August 20, 2013 - 7:00 P.M.



1. **Call to Order**
2. **Pledge of Allegiance**
3. **Citizens and Delegations: Public Comment**
4. **Town Council Comment**
5. **Adoption of Minutes**
 - a. Discuss and possibly move to adopt the minutes for the July 16, 2013 Town Council Meeting, and the July 16, 2013 Public Hearing on the Housing Ordinance.
6. **Resignations.** None.
7. **Appointments.**
 - a. Evelyn Solla-deCambre to the Board of Assessment Appeals. (Ms. Solla-deCambre is the nominee of the Windham Democratic Town Committee to replace John Nimlo, Democrat, whose resignation was previously accepted by the Town Council.)
8. **Presentations & Special Reports.** None.
9. **Mayor's Report**
10. **Town Manager's Report**
11. **Discussion and Review of Communications**
12. **Resolutions and Ordinances**
 - a. Discuss and possibly move to adopt a Resolution approving a bond issue for approximately \$4 million to repair and replace the roof at Windham High School, subject to:
 - the favorable recommendation of the Board of Finance;
 - approval of this appropriation at a Town Meeting set for September 3, 2013 at 6:00 PM in the Bellingham Auditorium; and
 - the State of Connecticut reimbursing the Town in accordance with prevailing state law and policy.



- b. Discuss and possibly move to adopt a Resolution approving an appropriation for approximately \$448,000 to acquire MUNIS financial software, to pay for project management services, and to obtain off-site server services, subject to the favorable recommendation of the Board of Finance and approval of this appropriation at a Town Meeting set for September 3, 2013 at 6:00 PM in the Bellingham Auditorium.
- c. Discuss and possibly move to adopt a Resolution accepting the donation of fee simple title to approximately 1.8 acres of Open Space, as recommended by the Planning and Zoning Commission, subject to the favorable recommendation of the Board of Finance and approval of accepting this land donation at a Town Meeting set for September 3, 2013 at 6:00 PM in the Bellingham Auditorium.
- d. Discuss and possibly move to adopt a Resolution accepting the donation of a conservation easement over approximately 15.8 acres of Open Space, as recommended by the Planning and Zoning Commission, subject to the favorable recommendation of the Board of Finance and approval of accepting this land donation at a Town Meeting set for September 3, 2013 at 6:00 PM in the Bellingham Auditorium.

13. Reports of Committees, Boards and Commissions

- a. Administration, Finance, Health, and Human Services Committee
- b. Public Safety, Public Works, Culture, and Recreation Committee
- c. Capital Planning Action Group

14. Old Business

- a. Discuss and possibly move to approve an employment letter for approximately \$42,000 per annum for a School Readiness Program Liaison, contingent on receipt of state grant funds, as recommended by the Administration & Finance Committee.
- b. Discuss and possibly move to approve a contract for approximately \$399,000 with Tyler Technologies for MUNIS financial software, as recommended by the Administration & Finance Committee.
- c. Discuss and possibly move to approve a contract for approximately \$20,000 with CCAT, the Connecticut Center for Advanced Technology, for off-site server services for the MUNIS system, as recommended by the Administration & Finance Committee.
- d. Discuss and possibly move to approve the Town's revised Affirmative Action Plan, as recommended by Councilmembers Krich and Niles to whom the Council had assigned this review responsibility.
- e. Discuss and possibly move to accept the transfer of DEEP trail grant #2009-9239 to the Town of Windham pertaining to the Hop River and Airline Trails in Windham, as recommended by the Public Safety, Public Works, Culture, and Recreation Committee.

15. New Business

- a.** Discuss and possibly move to approve a contract charging the Town of Chaplin \$21,000 for tax collection services provided to Chaplin residents by the Windham Town Hall's Tax Collection Department, as well as Chaplin paying approximately \$9,000 for direct costs.
- b.** Discuss and possibly move to approve an amendment to the collective bargaining agreement with AFSCME and MEIU pertaining to tax collection services for the Town of Chaplin.
- c.** Discuss and possibly move to authorize \$25,000 - \$30,000 of Town General Government contingency funds to enhance security at the Garden on the Bridge and to study security in other Town parks, as recommended by the Public Safety Committee.
- d.** Discuss and possibly move to approve the Windham Textile Museum serving alcohol in the Town Hall's Bellingham Auditorium on January 25, 2014, as part of the Textile Museum's fundraising ball that evening, so long as alcohol is served consistent with the Town Council's alcohol policy for the Bellingham Auditorium.
- e.** Discuss and possibly move to approve the award to Mattern Construction of a contract for \$154,044 to construct an addition to the Public Works Garage, as recommended by the Public Safety, Public Works, Culture, and Recreation Committee.

16. Future Agenda Items

- a. September 3, 2013:** Town Meeting re the Windham High School roof, financial software, and open-space land donations.
- b. September 17, 2013:** Consider naming Caisse Park Gazebo in honor of Richard A. Kelley.

17. Adjournment