

# Windham Town Council

## Notice of Regular Meeting, and Agenda



Windham Town Hall Bellingham Auditorium, 2nd Floor  
Tuesday, September 20, 2016 - 7:00 P.M.

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1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Citizens and Delegations: Public Comment.**
4. **Town Council Comment.**
5. **Adoption of Town Council Minutes.**
  - a. [Regular Council Meeting of September 6, 2016.](#)
6. **Resignations.**
7. **Appointments, Reappointments, as recommended by the Nominating Commission.**
8. **Presentations & Special Reports.**
  - a. Hear a Presentation about a [new veterans' monument on the Veterans' Memorial Greenway property](#) that the Town leases to the Willimantic Housing Authority and which is located off Jackson Street and adjacent to the Airline Trail.  
(Informational only; no Council action necessary.)
9. **Mayor's Report.**
10. **Town Manager's Report.**
  - a. [General Code analysis of the Windham Town Code.](#)
  - b. ConnectiCare update.
  - c. Working Cities Challenge Grant.
11. **Discussion and Review of [Communications to Council.](#)**
12. **Discussion and Review of [Agendas, Minutes, Reports of Town Boards, Committees, and Commissions.](#)**

**13. Resolutions and Ordinances.**

- a. [Resolution authorizing the Town Manager to sign a Connecticut Department of Transportation master agreement for preliminary design work](#) on projects of mutual concern.

**14. Old Business.**

- a. Report and recommendations from the Chairman of the Town Council's Committee on Administration, Finance, Development, Health, and Human Services regarding the Committee's meeting on September 13, 2016. Possible Town Council discussion and action.
  - i. Discuss and possibly approve a motion adopting a [short sale policy for the Town of Windham regarding delinquent CDBG loans that the Town administers](#).
  - ii. Discuss and possibly set a Public Hearing at 6:00 pm on Tuesday, October 18, 2016, in the Bellingham Auditorium to consider a [Fracking Ordinance](#) and [amendments to the Fee Ordinance](#).
  - iii. Discuss and possibly approve [a change to Rule 3 of the Town Council's Standing Rules of Procedure](#).
- b. Report and recommendations from the Chairman of the Town Council's Committee on Public Safety, Public Works, Environment, Culture, and Recreation regarding [the Committee's meeting on September 14, 2016](#). Possible Town Council discussion and action.
  - i. Discussion and possible action to retain Silver Petrucelli to perform a schematic design of a new roof for the Kramer Building in the amount of \$2,700.00. This will provide a cost estimate and condition report. Work will be paid from the Recreation Department Revolving Fund
  - ii. Discussion and possible action to retain Silver Petrucelli to perform a mechanical study/investigative report on an air conditioning, ventilation, and dehumidification system for the Kramer pool and gym in the amount of \$9,800.00. This will provide a cost estimate and report. Work will be paid from the Recreation Department Revolving Fund.
  - iii. Discussion and possible action to retain Sanitation Systems Inc. to repair the gym floor in the amount of \$5,400.00 after which the gym will be open for use. Work will be paid for from the Recreation Department Revolving Fund.

**15. New Business.**

- a. Discuss and possibly approve a contract with Liberty Landscapes, LLC, for \$47,000 to reconstruct the hardball field at Rec Park using state LoCIP grant funds, [as recommended by the Town Engineer](#).
- b. Discuss and possibly approve a motion to convene an executive session to discuss a personnel matter, attended by the Finance Director, the Executive Administrator, the Personnel Director, and the Town Manager.
- c. Possibly discuss and act on matters arising out of the preceding executive session.

16. **Future Meetings, Events, Agenda Items.**
  - a. **Tuesday, September 20, 2016:** 7 pm Town Meeting on BOE Budget.
  - b. **Tuesday, September 27, 2016:** 6 am to 8 pm. BOE Budget Referendum.  
7 pm. Regular meeting of the Willimantic Taxing District Board of Directors.
  - c. **Tuesday, October 4, 2016:** 7 pm. Regular meeting of the Windham Town Council.
  - d. **Tuesday, October 11, 2016:** 7 pm. Regular meetings of the Committees of the Windham Town Council.
  - e. **Tuesday, October 18, 2016:** 7 pm. Regular meeting of the Windham Town Council.
  - f. **Tuesday, October 25, 2016:** 7 pm. Regular meeting of the Willimantic Taxing District Board of Directors.
17. **Citizens and Delegations: Public Comment.**
18. **Adjournment**