

The Board of Finance held a special meeting on July 22, 2009 in the Courtroom of Windham Town Hall, 979 Main Street, Willimantic, CT 06226

Members Attending: Barbara McGrath, Janice Fournier, Jay Handfield  
Leo Santucci, and Peter McDevitt by teleconference

Chairman, Barbara McGrath called the meeting to order at 5:07 p.m.

### **Public Comment**

Bernie Dauteuil commented on the improvements to the high school pool drain and high school stage curtain.

### **Approval of meeting minutes**

Upon a motion by Jay Handfield, seconded by Janice Fournier to accept the meeting minutes from June 17, 2009.

The motion passed unanimously.

### **Report from Capital Improvement Planning Committee**

Barbara McGrath gave an update on the Capital Improvement Planning Committee. The board members were given an adopted Capital Improvement Plan. All of the proposed projects were categorized and prioritized. At the committee's last meeting, they upgraded to the highest priority, the repairs to the high school pool and replacement of the high school stage curtain because of safety issues.

Leo Santucci read a letter to the editor from 1985 regarding the heat at the Kramer building. A lot of work has been done by the renewable energy committee and not enough action has been taken.

Barbara McGrath commented that there is a grant for energy issues the Town needs to apply for by September 1<sup>st</sup>.

Jay Handfield commented on the need for energy efficiency improvements for the Town.

Barbara McGrath commented we need to have a list of projects with a dollar amount.

Leo Santucci commented this has been going on for a long time and he is looking for a commitment from the Town to get the problem solved.

Barbara McGrath commented for the next meeting we should discuss hiring a consultant for energy savings. We will also need to see the grant request.

**Discussion and possible action to transfer from the reserve for capital improvements fund \$25,000 for the high school stage curtain.**

Ken Folan from the Board of Education commented on the high school stage curtain. The Fire Marshall, Michael Licata, has done an inspection and the curtain is not in compliance. There has been delayed maintenance because of the lack of funding.

Upon a motion by Peter McDevitt, seconded by Jay Handfield to transfer \$25,000 from the reserve for capital improvements fund to the capital improvement school furniture, fixtures, and equipment fund for the high school stage curtain.

Leo Santucci commented this is for safety issues.

The motion passed unanimously.

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**Discussion and possible action to transfer from the reserve for capital improvements fund \$30,000 for the high school pool facility repairs**

Ken Folan commented on the high school pool drain. The state mandated deadline is July 31<sup>st</sup> for repairing the drain. If this is not repaired the pool could be shut down.

Upon a motion by Peter McDevitt, seconded by Leo Santucci to transfer \$30,000 from the reserve for capital improvements fund to the capital improvement school facility fund for the high school pool facility repairs.

Jay Handfield questioned if the repairs are not done, will the pool be closed?

Ken Folan replied the pool would be closed.

Leo Santucci questioned if the sockets would be filled and not replaced.

Ken Folan commented they would be filled.

The motion passed unanimously.

**Discussion and possible action to approve LoCIP funds and send to the Board of Selectmen**

Upon a motion by Peter McDevitt, seconded by Janice Fournier to recommend to the Board of Selectmen approval of the appropriation of \$545,000 from the undesignated fund balance of the General Fund for the following:

Improvements to Recreation Park	\$125,000
Fence for Jillson Square	45,000
Improvements Lauter Park	95,000
Replace Willimantic Public Library Roof	160,000
Seal and Waterproof Kramer Building	50,000
Sidewalk Replacement High Street	<u>70,000</u>
Total	545,000

The appropriation may be expended on legal, architectural, engineering, construction and other expenses related to the project. The Town intends to reimburse the General Fund for expenditures pursuant to the appropriation to the extent of the proceeds of grants under the Local Capitol Improvement Program (Connecticut General Statutes Chapter 116b, as amended)(LoCIP) received with respect to the project. Unless otherwise determined by the Board of Selectmen, no portion of the appropriation shall be expended until such time as the Secretary’s designee has approved the application for a grant under LoCIP for eligible costs of the project.

Joe Gardner gave a background on the projects.  
Jay Handfield questioned if we receive LoCIP funds every year?  
Joe Gardner replied that we do receive LoCIP funds every year.  
Leo Santucci questioned if this was all reimbursable money?  
Joe Gardner replied that it was 100% reimbursable.

The motion passed unanimously.

**Town Controller’s Report**

Town Controller’s report was present by Tom Pesce. A bank with a CD that belongs to the water department has closed but we are protected under FDIC.

**Discussion and possible action to appropriate 30,000 grant for the Town of Windham Historic Resources Inventory Survey**

Upon a motion by Peter McDevitt, seconded by Jay Handfield to recommend approval of the appropriation of \$30,000 from the undesignated fund balance of the General Fund for the Town of Windham Historic Resources Inventory Survey Grant provided through the Office of Policy and Management. The Town intends to reimburse the General Fund for expenditures pursuant to the appropriation to the extent of the proceeds of grants under the Office of Policy and Management in accordance with Connecticut General Statutes Section 8-13 (m-x).

The motion passed unanimously.

**Discussion and possible action to appropriate 50,000 grant for the Town of Windham Incentive Housing Overlay Zone, subject to grant extension, and send to Board of Selectmen**

Upon a motion by Peter McDevitt, seconded by Jay Handfield to recommend to the Board of Selectmen approval of the appropriation of \$50,000 from the undesignated fund balance of the General Fund for the Town of Windham Incentive Housing Overlay Zone Grant provided through the Office of Policy and Management. The Town intends to reimburse the General Fund for expenditures pursuant to the appropriation to the extent of the proceeds of grants under the Office of Policy and Management in accordance with Connecticut General Statutes Section 8-13 (m-x).

The motion passed unanimously.

**Discussion and possible action to approve pass through grant from State for Children's Court**

Upon a motion by Peter McDevitt, seconded by Jay Handfield to approve acceptance of the pass through grant from State of Connecticut Probate Court Administrator for the Northeast Regional Children's Probate Court.

The motion passed unanimously.

**Discussion and possible appointment of board member to Kramer Building Usage Committee**

Jean de Smet commented on the Kramer Building Usage Committee. The committee will be looking at who uses how much of the building, the bills for the building, how to divide the bills between the Town and the Board of Education.

Upon a motion by Jay Handfield, seconded by Barbara McGrath to appoint Leo Santucci to the Kramer Building Usage Committee.

The motion passed unanimously.

**Any other business appropriate to come before the BOF – discussion only**

Barbara McGrath commented we should follow through on the energy efficiency.

Leo Santucci commented on an energy consultant.

**Public Comment**

Bernie Dauteuil commented on the Board of Education budget and the repairs to the high school stage curtain and high school pool drain.

Upon a motion by Janice Fournier, seconded by Leo Santucci, the meeting was adjourned at 6:20 p.m.

Attest: \_\_\_\_\_  
Karen Williams, Clerk