

The Board of Finance held a regular meeting on **August 19, 2015 at 7:00 p.m.** in the **Bellingham Auditorium at Town Hall, 979 Main Street, Willimantic, CT 06226**

Members Attending: Lynne Ide, Paula Haney, Anita Sebestyen, Thomas White, Tyler Griffin, and Nectalis Martinez

1. Call to Order

Chairman Lynne Ide called the meeting to order at 7:02 p.m.

2. Public Comment

There was no public comment.

3. Board of Finance Comment

There was no Board of Finance comment

4. Approval of Meeting Minutes

Upon a motion by Thomas White, seconded by Anita Sebestyen to approve the meeting minutes from June 17, 2015.

The motion passed unanimously.

5. Chair's Report

There was no chairs report.

6. Presentations and Special Reports

There were no presentations or special reports.

7. Discussion and possible action on Collector of Revenue Suspense Tax Book

Upon a motion by Thomas White seconded by Anita Sebestyen to correct the collector of revenue suspense book to \$109,088.13.

The motion passed unanimously.

8. Discussion and possible action in response to the August 11, 2015 Special Joint Meeting of the BOF and Town Council.

Thomas White commented the Town Council should take the next action regarding the Finance Department and the Board of Finance could make a recommendation to them.

Upon a motion by Thomas White, seconded by Paula Haney to recommend to the Town Council to conduct an investigation on the operations of the Finance Department and share their recommendations and findings with Board of Finance.

Nectalis Martinez commented it is good to inquire to see where we can do better. The meeting was the right thing to do.

Thomas White commented one hand doesn't know what the other is doing. He wants to know why did it happen. When there was a problem, should we have stopped and gone back to the old system. He doesn't accept that it was a computer glitch.

Lynne commented on having an agreement on staffing with the Board of Education. How do we get the work done? Will continue to see a disconnect as there are still people working with different bargaining units. She looks forward to seeing what Christian Johnson comes back with.

The motion passed with Anita Sebestyen abstaining.

Thomas White commented he does not want to see the same thing happen with Board of Education in January. Christian Johnson's salary is paid for by 60% from the Board of Education and 40% from the Town. It is going to take a number of years to get staffing together.

Lynne Ide will make a request to the Mayor, Town Manager and president of the Town Council to conduct an investigation on the operations of the Finance Department.

9. Controller's report

Controller's report was presented by Tom Pesce

The department's focus has been on payroll. Last weeks payroll went well.

The auditors have been in the office this week. We were able to set the auditors up with access to Munis and we are moving forward with a more electronic process. A conference call will be held the first week of September with the auditors.

Current year revenues and expenditures were reviewed.

Thomas White commented the Ambulance budget is a Town budget and should not go to the Willimantic Taxing District.

Thomas White asked to keep track of the cost for the Willimantic Taxing District. What are they using for services and that we need to be consistent with what we are doing for both the Willimantic Taxing District and First taxing District.

10. Old business

Fiscal Year 2015 Audit
Task Force for Dispatch

Upon motion by Thomas White, seconded by Tyler Griffin to recommend to the Town Council to form a joint committee regarding dispatch and the committee will consist of 1 Board of Finance member, 1 Windham Town Council member, 1 Willimantic Taxing District member, 1 First Taxing District member and report back by the second week of January. The Mayor could be chair of the committee.

The motion passed unanimously.

11 New business

There was no new business

13. Future agenda items

There were no future agenda items.

14. Public Comment

There was no public comment.

15. Adjournment

Upon a motion by Thomas White, seconded by Tyler Griffin the meeting was adjourned at 7:45 p.m.

Attest: _____
Thomas Pesce