

The Board of Finance held a regular meeting on **September 16, 2015 at 7:00 p.m.** in the **Bellingham Auditorium at Town Hall, 979 Main Street, Willimantic, CT 06226**

Members Attending: Lynne Ide, Paula Haney, Anita Sebestyen, Thomas White, Tyler Griffin, and Nectalis Martinez

1. Call to Order

Chairman Lynne Ide called the meeting to order at 7:03 p.m.

2. Public Comment

There was no public comment.

3. Board of Finance Comment

There was no Board of Finance comment

4. Approval of Meeting Minutes

Upon a motion by Tyler Griffin, seconded by Paula Haney to approve the meeting minutes from August 11, 2015.

The motion passed with Anita abstaining.

Upon a motion by Anita Sebestyen, seconded by Tyler Griffin to approve the meeting minutes from August 19, 2015.

The motion passed unanimously.

5. Chair's Report

Lynne Ide read a letter from GFOA regarding the CAFR report and the Town of Windham has received a Certificate of Achievement Award of Excellence in Financial Reporting for June 30, 2014.

The process for teleconference calls for the audit started last Friday September 11, 2015. The next call will be in three weeks. The auditors will be back out in four to five weeks. Auditor will be coming to the next meeting with a check list.

Major changes proposed at Windham Hospital. This may affect the ambulance services.

A request has been sent to the Town Manager about setting up a task force for Dispatch. How to fund the Ambulance and for the Willimantic Police going out to the Windham's.

A Request has been sent to the Town Manager asking for the Town Council to look into the Finance Department.

The Assessor will be coming to the October meeting.

6. Presentations and Special Reports

There were no presentations or special reports.

7. Controller's report

Controller's report was presented by Tom Pesce

A review of tax credits for seniors was discussed and the assessor will talk more about it next month. He will also discuss the possible affect the new mil rate on motor vehicles will have.

A bond resolution for the Library grant will be coming before the Board next month. Tom White requested a list of projects that will be coming off in the next few years and what the impact on the mill rate will be.

Christian Johnson reported on the audit. The Town Council was given a report on the finance department and they approved funding another finance assistant position. The additional staff will help to get caught up and get financial reporting done. The Town Council has not taken a formal action.

Tom White reported the Town Council can allocate funds from the contingency without the Board of Finance approval. If it is to come from undesignated fund balance then the Board of Finance would approve it.

8. Discussion and possible action on any General Government 2014-2015 transfer requests

There were no transfer requests

9. Discussion and possible action on any general Government 2015-2016 transfer requests

There were no transfer requests

10. Old business

There was no old business

11 New business

A handout was given to Board members from the Town Manager regarding action the Town Council made last night regarding the Windham Regional Transit District (WRTD).

Upon a motion by Thomas White, seconded by Tyler Griffin to appropriate \$15,174.95 from Undesignated Fund Balance to the WRTD outside agency account. WRTD has to show they are getting the 17% before the check is to be issued.

The funds should not be given unless all other Towns agree to the match.

The motion passed unanimously.

13. Future agenda items

Task Force for Dispatch
Assessor will be attending the October meeting

14. Public Comment

Thomas White thanked Lynne Ide for her service over the past four years and for all the work she has done.

15. Adjournment

Upon a motion by Tyler Griffin, seconded by Anita Sebestyen the meeting was adjourned at 7:53 p.m.

Attest: _____
Thomas Pesce