

The Board of Finance held a regular meeting on **September 18, 2013 at 7:00 p.m.** in the **Meeting Room of Windham Town Hall, 979 Main Street, Willimantic, CT 06226**

Members Attending: Lynne Ide, Anita Sebestyen, Charles Pennewill, Paula Haney, Nectalis Martinez, and Thomas White.

### **1. Call to Order**

Chairman Lynne Ide called the meeting to order at 7:02 p.m.

### **2. Public Comment**

Kevin Hoxie commented on the Board of Education and the school system. The system needs to be fixed.

Charles Pennewill commented on the organization of the school system. From what he has seen, everyday it's getting worse.

### **3. Board of Finance Comment**

Charles Pennewill would like to know the status of the reading program.

### **4. Approval of meeting minutes**

Upon a motion by Charles Pennewill, seconded by Anita Sebestyen to approve the meeting minutes from August 21, 2013.

The motion passed with Tom White and Paula Haney abstaining.

### **5. Chair's Report**

Lynne Ide commented she has sent a written request to the State Board of Education regarding transportation.

The Capital Improvement Committee recently had a meeting with the facility manager of the Board of Education and the consultant working with the Board of Education on the 10 year plan. The next meeting will be September 23, 2013 to talk with the Town. They will then begin working on priority and phasing of projects after meeting with the Town.

Board of Education will be presenting their 10 year plan on September 24, 2013.

There will be open tour dates for people to tour the schools coming up.

At a Charter Revision Committee meeting, the committee spent time asking her questions and she made it clear she was there to answer questions for herself and not on behalf the board.

The new finance director has been filled. Mr. Christian Johnson was the chosen candidate. He will be starting September 30, 2013.

## **6. Presentation and Special Reports**

There were no presentations or special reports.

## **7. Controller's Report**

The controller's report was presented by Tom Pesce.

We are continuing to close the year. The reconciliation with the Board of Education is also going forward. The auditors are scheduled to come back in November.

There have been a couple of meetings with Munis. There will be another meeting scheduled once the new finance director is here to get his input. The schedule for going live with the financials is May or July of 2014 for the general ledger and January 2015 for payroll.

A handout was presented regarding the Health Insurance Fund to show the claims and revenues for the fiscal year. The fund balance has grown by 16%.

Thomas White requested a listing of the monies paid regarding the Natchaug School roof and Magnet School.

## **8. Discussion and possible action on any General Government 2012-2013 transfer requests.**

Upon a motion by Thomas White, seconded by Anita Sebestyen to approve the General Government 2012-2013 budget transfer requests in the amount of \$52,757.00.

Thomas White commented on departments spending money when it is not in their budget. Someone should not be hired when the funds are not in their budget.

Motion passed unanimously.

Upon a motion by Charles Pennewill, seconded by Nectalis Martinez to authorize the controller to close out the 2012-2013 fiscal year and after covering any deficits in the general fund to transfer \$200,000 to the health insurance fund.

The motion passed with 5 yes and 1 no.

## **9. Discussion and possible action on any Willimantic Service District 2012-2013 transfer requests**

Upon a motion by Thomas White, seconded by Charles Pennwill to approve the Willimantic Service District 2012-2013 budget transfer requests in the amount of \$163,070.00.

The motion passed unanimously.

**10. Discussion and possible action any General Government 2013-2014 transfer requests.**

Upon a motion by Thomas White, seconded by Anita Sebestyen to approve the General Government 2013-2014 budget transfer requests in the amount of \$4,023.37.

Motion passed unanimously.

**11. Discussion and possible action on any Willimantic Service District 2013-2014 transfer requests.**

There were no transfer requests.

**12. Old business**

Thomas White commented on receiving the agenda and information the day before the meeting and would like to receive it the Friday before the meeting.

Anita Sebestyen commented on the high school accreditation being presented as a surprise when accreditations are done every 5 years and someone knew about the work that needed to be done and should have brought it up sooner.

Thomas White commented on the high school accreditation and why was it not brought forward sooner that worked needed to be done.

**13. New business**

There was no new business

**14. Future agenda items**

Invite the new finance director  
Report from Lockton on Health Insurance Fund  
Transfer requests  
BOE using health care savings  
BOF approving use of contingency funds by town council  
Use of contract funds by Magnet School and Natchaug roof  
Reading program  
Building committee  
Update on high school

**15. Public Comment**

Kevin Hoxie commented on the Natchaug roof and the Board of Education having public meetings with the building committee. The high school building needs repairs but how many kids are currently attending with declining enrollment.

**16. Adjournment**

Upon a motion by Thomas White, seconded by Anita Sebestyen the meeting was adjourned at 8:24 p.m.

Attest: \_\_\_\_\_  
Thomas Pesce