# North Central District Health Department

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☐ Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
☐ Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
☐ Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT
Board of Directors
REGULAR MEETING
Wednesday, February 10, 2016
Vernon Office Conference Room
375 Hartford Turnpike
Vernon, Connecticut 06066
7:00 p.m.

Cancelled PJM

1. Call to Order/Determination of Quorum

2. Executive Session

3. Approval of Minutes of Regular Meeting of January 13, 2016, Minutes of Public Hearing of January 21, 2016, and Minutes of Special Meeting of January 21, 2016

4. Communications
   a. From the Board – Member towns wishing to raise or discuss any issue may do so at this time.

5. Old Business
   a. Energy Audit - Written Report
   b. Retired Building Official Walk-through Report (On Hold – No Report)
   c. Job Description – Health Educator
   d. Notes from Katie Wilson, Intern
   e. Board Incident Command Training (addressed in BT Coordinator Report)
   f. Results of Part Time Secretary – Windham Search
   g. Other

6. New Business
   a. Cash Disbursements
   b. Quarterly Financial Report
   c. Board Authorization/Transfer Requests
   d. Monthly Reports – Environmental Health
   e. Health Educator Report
   f. BT Coordinator Report
   g. Posting Minutes on Website Discussion
   i. Other

7. Committee Reports
   a. Finance – Maria Whelden, Chair
   b. Short & Long Term Planning
   c. Capital Improvements – Mary Ann Turner, Chair
   d. Personnel Committee – Linda DeGray

8. Chairperson's Report

9. Next Regular Meeting – March 9, 2016, Vernon Office Conference Room, 375 Hartford Turnpike, Vernon, Connecticut

10. Adjournment