Housing Code Enforcement Committee
Special Meeting
Minutes

DATE: January 8, 2015

TIME: 2:00 PM

PLACE: Windham Town Hall, Auditorium, 979 Main St., Willimantic

Call to order 2:00PM Introductions were made, Joe Gardner made motion to elect Marc Scrivener as Chair, Kathy Dubay seconded. Marc declined, motion withdrew. Mary DeMarco nominated Curtis Ehler as Chair, Kathy seconded, motion carried unanimously. Agreement was made to meet quarterly on second Thursday of month at 2PM.

Review of Housing Code: how we addressed issues, scheduled inspections, communicated, followed up presented by Matthew Vertefeuille and Migdalia Crespo. Questions about code, inspections and process were asked.

Direction for Winter/Spring 2015 for inspections, agreement to follow the geographical process which Planning and Zoning asked for was made.

Appeals, process and pending appeals were discussed. Request for clear process to be put together for board before first appeal coming in February or March.

Closed meeting at 2:35PM

Submitted 1/8/15, Matthew Vertefeuille

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Asst. WINDHAM TOWN CLERK