

**TOWN COUNCIL
ADMINISTRATION & FINANCE, HEALTH AND HUMAN SERVICES
SUB-COMMITTEE
SPECIAL MEETING
ACCESS AGENCY
MAY 30, 2012 7:00 PM
DRAFT MINUTES**

1. Call to order 7:04 PM

K. Donohue called the Windham Town Council Administration, Finance, Health and Human Services Committee meeting to order promptly at 7:00 P.M.

Town Council Committee members present: Kevin Donohue, Christel Donahue, Tony Fantoli, and Mark Doyle

Town Council Committee members absent: N. Joseph Underwood

Peter DiBiasi, President/CEO of Access Agency was present

2. Citizens and delegations

NONE

3. Approval of the minutes of the April 4, 2012 meeting

Doyle MOVED, Fantoli seconded, to approve the minutes of the April 4, 2012 Administration & Finance, Health And Human Services Committee meeting. All were in favor except Underwood who abstained. MOTION PASSED.

4. Old business

a. Senior Center Discussion (Beets)

Mary De Marco presented some facts on the current Senior Center and the overall time frame of movement. She pointed out that the current building was not sustainable long-term. Peter Dibiasi provided the committee with a tour of the current Access and previous Generations space. It is about 15K square feet. About 3K of that will be used by CLiCK for a community kitchen. A discussion of the DSS bonding funds was made. The purchase and renovation of the space could be paid for entirely with this funding if it is approved. Applications need to be in by this coming fall. Donohue pointed out helpfully that completing an application of this magnitude in six months would require a project plan. The heavy lifting would have to be done by Town Hall Staff. Peter mentioned that some significant part of this work would be done as part of a project he has ongoing. This would include some engineering and site-specific information. This could be reused as part of the application. The members of the committee

were polled as to whether there was an appetite for undertaking this. It was decided that the council should be given two approaches. The first (dubbed Taj Mahal) would be a full stand-alone structure devoted to a senior center. The second (dubbed Access Space) would be a reuse of part of the Access space either purchased or rented. Neal committed to getting broad stroke numbers for Taj Mahal and Access Space by July 11th for a special meeting of Admin and Finance where a recommendation would be made. It was determined that we would ask Town Council to move their July meeting to the 17th in order to present the recommendation.

b. Senior Center Options

This had been discussed in Item A

c. Evaluation of Town Manager

Mark Doyle presented his recommended approach to the evaluation. This would be based on the New London evaluation. The evaluation would be completed by Town Council members given to them in July and returned to Kevin Donohue by the August meeting. In September the Council would go into executive session to review the aggregated evaluation. This approach was approved by consensus.

5. New business

a. Partner City

Christel Donahue presented extensive information about the town of Bad Soden as a proposed sister city. Materials were reviewed. Mr. Fantoli expressed concern about the costs involved and the benefits to be gained. Mr. Doyle suggested that the main benefit was economic development and Mr. Donohue suggested that that being the case the proposal should properly be made to the Economic Development Committee. Ms. Donahue said she would do that.

6. Citizens and delegations

NONE

7. Adjournment

Doyle MOVED, Fantoli seconded, to adjourn the Windham Town Council Administration, Finance, Health and Human Services Committee meeting at 9:15 P.M. All were in favor. MOTION PASSED UNANIMOUSLY.

Submitted by

Kevin C. Donohue

Chair, Administration & Finance, Health and Human Services Sub-Committee