

**WILLIMANTIC TRAFFIC AUTHORITY
DRAFT SPECIAL MEETING
MINUTES**

DATE: September 1, 2015

Time: 10:00 am

Place: Bellingham Auditorium, Windham Town Hall, 979 Main Street, Willimantic, CT.

Item 1 Call to Order

Chairman, Joe Gardner, Town Engineer called the meeting to order at 10:02 am. Present was the Public Works Superintendent Brad Wojick and Chief of Police Lisa Maruzo-Bolduc.

Item 2 Citizens and Delegations:

Joe Marsalisi complained about parking sign by CafeMatic on Main Street. There are two signs on post, one for 15 minute parking with an arrow and another with 2 hours and an arrow in other direction. He believed two posts should be used. The chair explained that CafeMatic had requested the sign which was installed by the DOT.

Item 3 Approval of Minutes from January 7, 2015.

A motion was made by Chief Maruzo-Bolduc to approve the minutes as submitted. The motion was seconded by Brad Wojick and passed unanimously.

Item 4 Discussion and Possible Action Regarding Maintenance, Operation, Parking Fees, for a Proposed Parking Garage at the Corner of Walnut and Meadow Street.

Economic Development Director Jim Bellano stated legislature had passed funds for the garage, town needed to show commitment. He reviewed operation and maintenance of parking garages in Norwich and Storrs. A discussion ensued regarding parking fees. Mr. Bellano will do research into kiosks.

A motion was made by Chief Lisa Maruzo-Bolduc to have parking fees mirror other town lots with the first two hours free, monthly parking passes could be purchased from the Town Clerks office, and if a vehicle was parked longer than two hours and did not have a monthly pass than the cost would be one dollar per hour. A kiosk would be installed to dispense parking passes. The motion was seconded by Brad Wojick and passed unanimously.

Item 5 Citizens and Delegations:

Mr. Bellano raised concern from the Economic Development Committee about need for better signs to direct visitors to municipal parking. The Traffic Committee members believed existing signage was adequate.

Adjournment

A motion was made by Brad Wojick to adjourn the meeting at 10:55 am. The motion was seconded by Chief Maruzo-Bolduc and passed unanimously.

Respectfully submitted
Joseph Gardner, P.E.
Chairman