

WINDHAM BOARD OF EDUCATION MINUTES  
WILLIMANTIC, CONNECTICUT  
October 28, 2009

BOARD PRESENT: Chair Mr. Folan, Vice-chair Mrs. Rayhall, Mr. Adamo, Dr. Switchenko, Mr. Doyle, Mr. Clements (arrived at 7:02 PM), Mrs. Haney, Mrs. Collins (arrived at 7:05 PM), Mr. Diaz

BOARD ABSENT: No one

ADMINISTRATION

PRESENT: Superintendent Ms. Fuller, Directors Mrs. Banks and Mr. Nelson

REPRESENTATIVES

PRESENT: Student Council – No one  
Columbia – No one

OTHERS PRESENT: Administrators, staff, general public, news media

CALL TO ORDER

Chair Mr. Folan called the October 28, 2009, Board of Education meeting to order at 7:01 P.M., in conference room one (room 223), 2<sup>nd</sup> floor, Kramer School.

PLEDGE OF ALLEGIANCE

Mr. Diaz led the Board and the public in reciting the Pledge of Allegiance.  
(Mr. Clements entered the meeting.)

October 14, 2009, Board of Education Meeting Minutes (Ref. 1)

(88)Motion of Dr. Switchenko, seconded by Mr. Diaz, that the Board of Education approve the October 14, 2009, Regular Board of Education meeting minutes, Reference 1.

On the motion: Aye, 8-0; unanimous

COMMUNICATIONS

There were none.

STUDENT COUNCIL

There was no report.

CITIZENS/DELEGATIONS

There were none.

SUMMARY ACTION

Personnel Action (Ref. 2)

(89)Motion of Mr. Clements, seconded by Mr. Adamo, that the Board of Education approve Reference 2: Resignations

- Wanda Castro, Head Start Cook/Prospect Street effective October 23, 2009 to accept part time job at North Windham School Family Resource Center.
- Bethzaida Mercado, Secretary I/Windham High School effective October 15, 2009.

Appointment

- Jessica De Los Perez, Secretary I, Windham Middle School effective October 5, 2009. Hourly rate is \$11.84, replaces Maria Cranmer who transferred.

There were no comments.

On the motion: Aye, 8-0; unanimous

## ACTION ITEMS

### Student Representatives on the Board of Education Policy (Ref. 3)

(90) Motion of Mrs. Rayhall, seconded by Mr. Clements, that the Board of Education approve the revised Student Representatives on the Board of Education policy. There was clarification of the term *advisory vote* shared by the student members and the credit received by the students, which will be determined by the high school administration.

On the motion: Aye, 8-0; unanimous

(Mrs. Collins entered the meeting.)

### Security Check/Fingerprinting Policy (Ref. 4)

(91) Motion of Mrs. Haney, seconded by Dr. Switchenko, that the Board of Education approve the Security Check/Fingerprinting policy. Mrs. Banks suggested that the policy be revised in section (1) since fingerprinting is done by the local police and not by the Regional Service Center as indicated in the policy. The policy was approved with this revision.

On the motion: Aye, 9-0; unanimous

### Gang Activity or Association Policy (Ref. 5)

(92) Motion of Mr. Diaz, seconded by Mr. Adamo, that the Board of Education approve the Gang Activity or Association policy. There was no discussion.

On the motion: Aye, 9-0; unanimous

### Emergencies and Disaster preparedness Policy (Ref. 6)

(93) Motion of Mr. Doyle, seconded by Dr. Switchenko, that the Board of Education approve the Emergencies and Disaster Preparedness policy. Discussion about plans if there were an outbreak of the flu took place. Ms. Fuller said that attendance is being monitored.

On the motion: Aye, 9-0; unanimous

### First Aid/Emergency Medical Care Policy (Ref. 7)

(94) Motion of Mrs. Rayhall, seconded by Mr. Doyle, that the Board of Education approve the First Aid/Emergency Medical Care policy. There was no discussion.

On the motion: Aye, 9-0; unanimous

## REPORTS AND DISCUSSION ITEMS

### Superintendent's Reports

#### Young Parents Program (Ref. 8)

Due to illness, this presentation was tabled.

#### Announcements/Information (Ref. 9)

There were no comments or questions.

### Board of Education

#### First Reading of proposed policies

#### Community Relations – Community Use of School Facilities (Ref. 10)

#### Business/Non-Instructional Operations – Community Use of School Facilities (Ref. 10A)

## New Construction – Concepts and Roles in Planning for Educational Facilities (Ref. 10B)

This is a first reading of the above policies which will be brought back to the Board for a second reading at the November 18, 2009, meeting. Mr. Doyle asked if these could be combined into one policy. Also, he would like to see the guidelines for implementation of these policies. There was some discussion and Mrs. Collins said that the policies were meant to be general and specifics will be included in the regulations. The Facilities and Maintenance Committee, with input from Mr. McGlew, will develop the guidelines for implementation.

### Subcommittee Reports:

*Budget/Finance:* Mr. Doyle reported that an update was provided on the current status of state grants and the current budget. Next year's preliminary budget information was discussed.

*Program Development/Evaluation:* Mr. Adamo reported that Ms. Ortiz updated the committee on the math pilot programs and technology concerns were discussed regarding the elementary schools. Ms. Ortiz will do a cost analysis of technology needs at the elementary level. A future agenda item will be to update the committee on the science curriculum.

*EASTCONN:* Mr. Adamo reported that EASTCONN has received two more awards from CAFE; the executive director gave a report; the financial director provided a list of grants received; there was discussion about the 30<sup>th</sup> anniversary of EASTCONN which occurs in 2010; reports were provided on interdistrict grants, additional classes offered to students, and the final closeout of the Hampton roof project; an update on Head Start and grant submission were provided; as well as an update on school program policies.

*Districtwide PTO:* Mrs. Haney reported that officers have not been elected yet; reports were given on district activities; Ms. Fuller spoke about getting a PTO insurance policy; and during round table, school activity reports were given.

*Student Services:* This committee meeting was canceled.

*Magnet School:* Mrs. Haney reported that proposals were received for the construction manager and plans are moving forward to develop a sewer plan and water supply plan. An appointment has been scheduled with the State Department of Education's Facilities Planning staff.

*Dental Program:* Mrs. Collins reported that the number of students using the program has increased and the committee is still looking at ways to sustain the program.

### FUTURE AGENDA ITEMS

Mrs. Collins said that she saw information about a school which provided exercise moments during the school day. These consisted of ten-minute breaks during class time when teachers and students did some form of physical activity. Mr. Folan suggested that the Program Development and Evaluation Committee could put this on a future agenda.

### CITIZENS/DELEGATIONS

Mr. Doyle said that the Budget and Finance Committee could meet later on November 17, 2009, since the swearing in of elected candidates is taking place on that date at Town Hall.

Mr. Diaz thanked everyone for the opportunity to serve on the Board of Education and wished everyone the best as they serve the children in the Windham school district.

### EXECUTIVE SESSION

(95)Motion of Mrs. Rayhall, seconded by Mrs. Haney, that the Board enter into executive session at 7:40 P.M., for the discussion of exempt documents pertaining to bargaining unit negotiations and personnel matters.

On the motion: Aye, 9-0, unanimous.

BOARD PRESENT: Chair Mr. Folan, Vice-chair Mrs. Rayhall, Mr. Adamo, Dr. Switchenko, Mr. Doyle,  
Mr. Clements, Mrs. Haney, Mrs. Collins, Mr. Diaz

ADMINISTRATION

PRESENT: Superintendent Ms. Fuller, Directors Mrs. Banks and Mr. Nelson

REGULAR SESSION RECONVENES

Mr. Folan reconvened regular session at 8:08 P.M.

ADJOURNMENT

(96)Motion by Mr. Clements, seconded by Mr. Diaz, that the Board adjourn its meeting at 8:08 P.M.

On the motion: Aye, 9-0; unanimous.

Respectfully submitted,

John Adamo, Secretary