

Conservation and Open Space Commission (C&OSC)
Minutes of June 25, 2007 Regular Meeting at
Windham Town Han

Called to Order: 7:05 pm by Chairman Westerfield

Members Present: Michael Westerfield, Barbara McGrath, Jean de Smet, Diane Smith. Others Present: Brandon Handfield, Anchor Engineering and Jim Handfield.

Approval of Minutes: The minutes of April 23rd, 2007 were approved.

Correspondence: Town Clerk Anne Bushey has requested that copies of Committee minutes for specified dates be forwarded to her office. Diane will ask her in what form(s) she wishes to receive them (i.e. hard copy, electronic, etc.).

Citizens and Delegations: Brandon Handfield and Jim Handfield. Brandon Handfield presented a proposal for a subdivision of 7 lots on 349 Beaver Hill Road, a property owned by Jim Handfield. A letter (see attached) from William E. Wertz, Vice President of Anchor Engineering, states his client's wish to offer a cash payment in lieu of a land dedication. The Committee will review the information for possible action.

Discussion-Establishing Commission Priorities: Members identified the following priorities:

1. To articulate changes to Windham's zoning regulations so the zoning regulations reflect and implement C&OSC recommendations and/or recommend Open Space overlay zones.
2. To identify target areas desirable for conservation.
3. To apply for Open Space Grant for specific property/properties.
4. To identify procedures by which properties are brought before the C&OSC for advice on suitability.
5. To determine procedures for open space set aside for when payment in lieu is taken, how much money, in what account, et cetera.
6. To create overlay zones.
7. To collect a library of resources for the C&OSC.
8. To plan and implement a public education program.
9. To establish funds for the C&OSC to use in education, land acquisition, et cetera, and to establish direct access of C&OSC to funds collected as payment in lieu of land dedication from new development.

The Commission will continue work on these priorities at the next regular meeting of the C&OSC.

Public Education: This topic is now included under Commission Priorities (i.e. #8).

Other Business: none

Citizens and Delegations: none

Adjourn: A motion to adjourn was passed at 8:40 p.m.

Respectfully submitted by Diane Smith