

**TOWN OF WINDHAM WATER COMMISSION**  
**Minutes of the Regular Meeting Wednesday November 9th, 2011**  
**Windham Water Works, Conference Room**

Members Present: Acting Chairman Edward Pelletier, William Sayers, Dan Roth, Anna Hope and Elizabeth Huebner. J.Michael Callahan arrived 6:45pm

Also Present: Jim Hooper, Superintendent, Paul Deveny, Assistant Superintendent

Members Excused: Maxine Smith

Public: None

**Acting Chairman Pelletier called the Meeting to order at 6:30 PM**

**Approval of Previous Minutes:** W.Sayers motioned to table the minutes from the October 12th, 2011 meeting; Seconded by D. Roth, unanimously approved.

**Citizens & Delegations:** None:

W.Sayers motioned to add repairs to the plant roof to the agenda, Seconded by D. Roth, unanimously approved.

W.Sayers motioned to approve the additional repairs to the plant's metal roof. 600 linear feet of snow bar and 1500 ice stoppers including labor in the sum of \$17,545.00, to Ivan Construction, Seconded by D. Roth, unanimously approved.

**Photovoltaic "Solar" Update:** J. Hooper addressed the Commission. Project is in progress.

**Hosmer Mountain Water Tank Update:** J. Hooper addressed the Commission on the progress of the roof repairs: Concrete testing results, additional concrete repairs, additional steel sheeting, membrane and associated materials. We expect two weeks to completion.

**Water Supply Plan Update:** J. Hooper addressed the Commission. Revisions in progress, we are 90% complete. We are targeting November 25th as a submittal date.

**2012 Water Commission meeting schedule:** W.Sayers motioned to approve the 2012 Water Commission meeting schedule as presented. Meetings are the second Wednesday of each month, 6:30pm at the Water Department facility. Seconded by D. Roth, unanimously approved.

**Pump house boiler replacement:** J.Hooper addressed the Commission.

**10-year Capitol improvement Plan:** J.Hooper addressed the Commission, presented data on the last 10 years capitol improvements totaling \$4,611,115. Discussion followed on the future-planning schedule.

**Superintendent's Report:** J. Hooper addressed the Commission, see attachments.

**Citizens & Delegations:** None

E. Pelletier Motioned to adjourn at 7:25 PM, Seconded by A. Hope, unanimously approved.

Minutes taken by: E. Huebner

**Submitted by: J. Hooper**