

TOWN OF WINDHAM WATER COMMISSION
Minutes of the Regular Meeting – Wednesday, November 12th, 2008
Windham Water Works, Conference Room

Members Present: Chairman J. Michael Callahan, Ed Pelletier, Dan Roth, Maxine Smith, Anna Hope and Elizabeth Huebner

Also Present: Jim Hooper, Superintendent, Paul Deveny, Assistant Superintendent

Public: Connecticut Water Representatives, Eric Thornburg, Peter Shapiro, Maureen Westbrook, Terrence O'Neal and Tom Marston

Chairman Callahan called the Meeting to order at 6:35 PM

Approval of Previous Minutes: E. Pelletier motioned to approve the Minutes from the October 15th, 2008 Special Meeting, seconded by E. Huebner unanimously approved.

Citizens & Delegations: None

E. Pelletier motioned to move Connecticut Water up on the agenda seconded by D. Roth unanimously approved. CT Water representatives gave a presentation on their company and services. Discussion followed.

Water Tank Inspections update: J. Hooper addressed the Commission; Pemberton and Quarry Street water tanks were both inspected and cleaned. Both are in satisfactory condition. Quarry Street tank has a minor issue, which will be monitored and addressed accordingly.

Review Investment Strategies: J. Hooper presented the Water Department's two-year cash flow statement. Discussion followed. The Commission requested staff work with the Town Controller in developing a long-term investment plan.

Willimantic Reservoir Dredging/Dam Inspection update: J. Hooper addressed the Commission; the Willimantic Reservoir was lowered four feet below its normal pool level. A dam inspection was completed, a report from the Engineer Karl Acimovic to follow.

We have concerns with the deteriorating condition of the intake structure. Staff to explore remediation methods.

New Garage Update: E. Huebner and J. Hooper presented plans for the November 20th ribbon cutting.

2009 Regular Meeting Schedule: J. Hooper presented the 2009 meeting schedule, E. Pelletier motioned to approve as presented seconded by D. Roth unanimously approved. See attachment.

Superintendent's Report: J. Hooper addressed the Commission.

Citizens & Delegations: None

E. Pelletier motioned to adjourn at 8:05 PM, seconded by A. Hope unanimously approved.
Minutes taken by: E. Pelletier

Submitted by: J. Hooper