

**PLANNING AND ZONING COMMISSION
WINDHAM, CT**

**MEETING MINUTES
January 10, 2013**

The Windham Planning and Zoning Commission held a working meeting in the Town Hall, members present were Jean Chaine, Claire Lary, Dan Lein, Dawn Niles and Paula Stahl, and alternate member Scott Lambeck. Town staff present: James Finger, Matt Vertefeulle.

D) The meeting was called to order at 7:05 P.M.

III) Zoning Revisions

Signs. The Chair began the discussion by suggesting the members start at the beginning of the draft and talk about any concerns, clarification or revisions to the draft. The ZEO explained how he has been researching the square footage of signs at existing businesses as a way to determine what the maximum should be for various locations. Several modifications were made and will be incorporated into a future draft.

In order to allow sufficient time to discuss moving the IHZ forward, the Chair suggested stopping the sign discussion prior to 72.6.

IHZ. Jana Butts of WINCOG, the consultant hired to write the IHZ, distributed her prepared report that listed the town attorney's comments and her response. After some discussion on the items, it was noted by members that to move forward, final draft regulations were needed. Members had a few questions that were answered. Due to the late hour, and because the commission had not had the opportunity to discuss moving the IHZ forward, that discussion will be held at a later meeting.

The meeting was adjourned at 8:58 P.M.

Respectfully submitted,
Paula Stahl