

# Minutes of the Windham Town Council Administration, Finance, Development, Health, and Human Services Sub-Committee Special Meeting



Windham Town Hall, 2nd Floor, Bellingham Auditorium  
Tuesday, January 12, 2016 - 7:00 P.M.

---

**1. Call to Order.**

Mayor Eldridge called the Windham Town Council Administration, Finance, Development, Health, and Human Services Sub-Committee Meeting to order at 7:00 P.M.

Town Council members present: Mayor Ernest S. Eldridge, Charles Krich, Tony Fantoli, Dennis O'Brien and Lynne Ide

Charlotte Patros was absent.

Town Manager Neal Beets was also in attendance.

**2. Pledge of Allegiance.**

Mayor Eldridge led all in the Pledge of Allegiance.

**3. Citizens and Delegations: Public Comment.**

None

**4. Committee Members Comment.**

None

**5. Discuss and possibly select:**

**a. Chair**

Ide MOVED, O'Brien seconded, to nominate Charles Krich as Chair. All were in favor except Krich who abstained. MOTION PASSED.

Mayor Eldridge turned the meeting over to Chairman Krich.

**b. Vice-Chair**

Ide MOVED, Krich seconded, to nominate Dennis O'Brien as Vice-Chair. All were in favor. MOTION PASSED UNANIMOUSLY.

**6. Discuss and possibly establish a regular meeting schedule, location, and time.**

O'Brien MOVED, Fantoli seconded, to set the regular meeting schedule for the 2<sup>nd</sup> Tuesday of the month at 7:00 P.M. alternating the location between the Bellingham Auditorium and the 2<sup>nd</sup> floor Conference Room at Windham Town Hall. All were in favor. MOTION PASSED UNANIMOUSLY.

7. **Discuss and possibly decide on future agenda items.**
  - a. Outside Non-Profit Agency funding process?
  - b. Marketing of Tin Tsin lot?
  - c. Consolidation of Finance with BOE?
  - d. CDBG Request for next funding round?
  - e. Senior Center renovation?
  - f. Priority List for State funding?
  - g. Re-Set a meeting date with State Legislators, Town Council, Willimantic Taxing District, First Taxing District, BOE, and BOF?

7. e. **Senior Center renovation**  
 Town Manager Beets noted that he, some members of staff, Council member Fantoli and a few others toured the site at 109 Valley Street, which may be a possible option for the relocation of the Senior Center. Town Manager Beets explained the current situation of the property and reported on the condition of the property. Human Services/Senior Center Director Mary DeMarco provided the Council with pictures of the property. Discussion ensued. Town Manager Beets and Human Services/Senior Center Director Mary DeMarco answered questions from the Council.

Ide MOVED, Fantoli seconded, to recommend that the full Town Council have the Town Manager ask the Town Attorney to request the Committee of Sale to postpone the February 20<sup>th</sup> 2016 sale of 109 Valley Street for least one month. All were in favor.  
**MOTION PASSED UNANIMOUSLY.**

7. a. **Outside Non-Profit Agency funding process**  
 Mary DeMarco explained applications have been received for Outside Non-Profit Agency funding. Discussion followed regarding the time frame and the need for some requestors to come before the Sub-Committee.

Ide MOVED, Fantoli seconded, to recommend that the full Town Council scrap the idea of creating a separate 3 person Committee of the Town Council to review Outside Agency request and to move that back to the Administration, Finance, Development, Health, and Human Services Sub-Committee.

7. g. **Re-Set a meeting date with State Legislators, Town Council, Willimantic Taxing District, First Taxing District, BOE, and BOF**  
 Town Manager Beets stated he will contact the State Legislators to try to schedule a meeting for February 2<sup>nd</sup> with the State Legislators, Town Council, Willimantic Taxing District, First Taxing District, BOE, and BOF.

**Future Agenda Items**

- Senior Center
- Outside Non-Profit Agencies
- Tin Tsin lot
- Report on the Consolidation of the Finance Department with the BOE
- Pending Lawsuits against the Town
- Vacancies on Boards and Commissions
- Review of Ordinances

- Report from Economic Development about a fuel cell project at CL&P

**8. Citizens and Delegations: Public Comment.**

None

**9. Adjournment**

O'Brien MOVED, Fantoli seconded, to adjourn the Windham Town Council Administration, Finance, Development, Health, and Human Services Sub-Committee Meeting at 8:15 P.M. All were in favor. MOTION PASSED UNANIMOUSLY.

**Submitted By:**

Barbara J. McKinney

Clerk of the Town Council