TOWN OF WINDHAM
WATER WORKS
174 Storrs Road
Mansfield Center, CT 06250
Tel. 860-465-3075 • FAX 860-465-3085

TOWN OF WINDHAM WATER COMMISSION
Minutes of the Regular Meeting Wednesday January 13th, 2016
Windham Water Works, Conference Room

Members Present:	Chairman J. Michael Callahan, Daniel Roth, Elizabeth Huebner, Anna Hope, Diana Perkins.
Also Present:	Jim Hooper, Superintendent, Paul Deveny, Assistant Superintendent
Members Excused:	Maxine Smith and William Sayers
Public:	None

Chairman Callahan called the Meeting to order at 6:30 PM

Approval of Previous Minutes: E. Huebner motioned to approve the Minutes from the December 9th 2015 meeting, Seconded by D. Perkins, unanimously approved.

Citizens & Delegations: none

Water Rate Review: E. Huebner motioned to have staff explore the possibilities of delineating water and sewer on the current bills, customer friendly format

Filter Plant Roof Replacement: D. Roth motion to approve a change order with Young Developers to replace the filter plant and Filter House roof in the sum of $43,380,00 Seconded by A. Hope, unanimously approved.

Superintendent's Report: J. Hooper addressed the Commission, see attachment.

Citizens & Delegations: None

D. Roth motioned to adjourn at 7:26 PM, Seconded by A. Hope, unanimously approved.

Minutes taken by: P. Deveny

Submitted by: J.Hooper

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Barbara J McKinney
WINDHAM TOWN CLERK Deputy

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MONTHLY REPORT

December, 2015

I wish to report the following:

Progress of the Construction Crew

- (Whispering Glen subdivision) off Meadow Brook La Mansfield, pressure test inspection and installed 51 new water services.
- Rebuilt a drainage water way at the end of Friendship & Greenwood Street.
- Assisted contractor (Stone gate Manor) cut cap a water main as well as repairing a water leak.
- Assisted contractor in repairing a water leak on 74 Prospect St.
- Replaced a fire hydrant at Stone gate Manor.

- Weekly preventive maintenance on all our booster stations,(Leaf cleanup, wood chip landscaping) Pemberton Tank, Quarry Street Tank, Hosmer Mountain Tank.

Progress of Filtration Plant

- We gave a tour to 60 kids from the Charles Barrows School.
- Energy conservation, Con Serve replaced all the outside lighting except the 4 Lagoon lights (on order).
- Replacing the rotork valve on the water wheel (Turbine) on order.
- General maintenance and operation.

Anticipated Work Schedule for this month

- Assist contractor in stalling electric conduit, and hook up Pemberton Booster Station and remove all old equipment. (in progress)
- General Maintenance on all vehicles and equipment.
- Assist in repairing a water leak on Crescent Street.

Respectfully submitted
Jim Hooper