

Windham Region Transit District

Special Board Meeting

Tuesday, January 14, 2015 - 2:00 p.m.

Windham Region Transit District Board Room

115 Ash Street, Willimantic, CT

SPECIALMEETING MOTIONS and MINUTES

Voting Members Present: M. Roach, Chair (Coventry), T. Currier (Columbia), T. Coonradt (Windham), A. Marcellino (Mansfield), M. Hart (Mansfield), T. McNally, Secretary (Windham)

Guests Present: Joe Comerford (Estuary Transit), Dan Murphy (WRTD Labor Counsel)

Staff Present: Kurcinik, Noll

Public Present: None.

1. Administration

Chair Roach called the meeting to order at 2:11 p.m.

2. Article IX Committees

T. McNally MOVED to ESTABLISH a Personnel Committee and a Finance Committee. M. Hart SECONDED. T. Coonradt and M. Hart were assigned to the Personnel Committee. T. Coonradt, A. Marcellino and T. McNally were assigned to the finance committee. MOTION PASSED.

3. Report from Joe Comerford

Mr. Comerford presented overview of his assessment of agency operations, noting the need for a budget, concern about underfunded services, the establishment of clear administrative policies, the need for a passenger study, an overhaul of the cash handling system, and new phone, radio, and IT systems. (A. Marcellino arrived 2:24 p.m.). Maintenance of the vehicles is excellent. Next steps include receiving ConnDOT's response to funding request; talking with towns about funding requests; begin work on a fare increase; and advertise the budget for the current year.

4. Executive Session

The Board and Dan Murphy went into Executive Session at 3:20 p.m. and ended Executive Session at 4:01 p.m.

5. Executive Director Request Return to Work

M. Hart MOVED to ratify the Chair's action to place the Executive Director on administrative leave. T. McNally SECONDED. MOTION PASSED unanimously. T. Coonradt MOVED to authorize the Chair and M. Hart to take action consistent with the Board's discussion in Executive Session. T. McNally SECONDED. MOTION PASSED unanimously.

6. Adjournment

Chair Roach adjourned the meeting at 4:05 p.m.

Approved February 3, 2015

Respectfully submitted by D. Noll for Secretary McNally.