

Windham Region Transit District Personnel Committee Meeting

Friday, January 15, 2016– 1:30 p.m.

Windham Region Transit District Board Room

28 South Frontage Road, Mansfield, CT

SPECIAL MEETING MOTIONS and MINUTES

Committee Members Present: Tom Currier, Marge Roach, Terry Coonradt

Committee Members Excused: Matt Hart

Other Board Members Present: None.

Staff Present: Ellen Grant, Rose Kurcinick, Lisa Seymour, Dagmar Noll

Guests Present: None.

Public Present: None.

1. Call to Order

Chair Currier called the meeting to order at 1:39pm

2. Public Participation

None.

3. Employee Handbook

E. Grant noted that she has made a few small adjustments to the draft Employee Handbook since she distributed it at last meeting for the committee to review. This handbook covers policies and procedures.

4. Employee Benefits & Personnel Policies

E. Grant requested that committee members review the draft Personnel Policy document. E. Grant reviewed major changes to current policies and benefits. Discussion about the long-term plan for pay increases.

5. Items for the January 22nd Full Board Meeting

Presentation of Employee Handbook and the Employee Benefits & Personnel Policies for feedback and possible approval.

6. Adjournment

The meeting was adjourned at 2:13pm.

Respectfully submitted by Dagmar Noll

Next meeting: 1:30pm January 22, 2015