

**DRAFT MEETING MINUTES  
TOWN OF WINDHAM TOWN COUNCIL COMMITTEE ON  
PUBLIC SAFETY, PUBLIC WORKS, ENVIRONMENT, CULTURE AND  
RECREATION**

**Wednesday January 22, 2014 at 7:00 PM  
Windham Town Hall, Court Room  
979 Main Street  
Willimantic**

**1. Call to Order.**

Chair Charles Krich called the meeting to order at 7:07 p.m.

Committee members present: Lorraine McDevitt, Charlotte Patros, Mike Lessard, James Flores

Town Staff Present: Paul Hongo Personnel Director, Town Engineer Joe Gardner

**2. Pledge of Allegiance.**

**3. Citizens and Delegations.**

Tom DeVivo spoke about the need for either a permanent building committee or a new committee for the micro grid project and High School. He stated the current Magnet School Building Committee is becoming fatigued.

**4. Town Council Committee Member Comments.**

Lorraine McDevitt discussed shadowing of Town staff by students. She suggested a day when students could come to auditorium and all departments would be there to talk with them.

Mike Lessard had spoken with his principal who suggested starting in next school year. James Flores stated there were more than 120 persons at recent meeting regarding parking ban. This exceeded capacity of room and should have been moved to auditorium.

**5. Approval of Minutes from Meeting on December 22, 2013.**

A motion was made by Lorraine McDevitt to approve the minutes as submitted. The motion was seconded by Mike Lessard and passed unanimously.

**6. Discussion and Possible Action Regarding Animal Control Services.**

Paul Hongo reported the three part time animal control officers were reporting to him and things were working well. Paul reported there were kennels for ten dogs.

Lorraine McDevitt asked about heat in building.

Paul responded that problem had been fixed. He would like opportunity to manage and keep town staff. He did this for previous Town he worked in.

Lorraine McDevitt said we need to look at cost effectiveness of alternatives.

Paul will do analysis of costs and past budgets and report to committee at next meeting.

Charlotte Patros asked if we advertise to find dogs homes.

Paul Hongo reported yes on Town web site and Pet Finder. Com

James Flores asked who the three part time staff worked for.

Paul reported they work for Town.

Charie Krich gave summary of RFP history. Three responses had been received. Only one firm was available to be present tonight that being Sheridane Kennels Inc.

At this point Mike and Lorraine Sherman from Sheridane Kennels gave a presentation on their capabilities. Town could shut pound and they would pick up dogs.

They would adopt out. They do not provide an approved Animal Control Officer so Town would still have to employ staff.

Lorraine McDevitt stated staff would need to bring animals to them.

Charlotte Patros reported that she had boarded her dog there.

James Flores stated this is an option.

Charlie Krich asked if the Sherman's intended on becoming certified animal control officers.

They responded that it was too difficult to schedule attending required training.

Charlie Krich thanked them for coming to meeting.

**7. Discussion and Possible Action to Approve Award of Contract to Furnish Bleachers.**

Joe Gardner reviewed memo regarding bids received.

A motion was made by Lorraine McDevitt to award bleacher contract to Southeastern Seating in the amount of \$22,140.00. The motion was seconded by Mike Lessard and passed unanimously.

**8. Discussion and Possible Action Regarding to Approve a Letter of Support Regarding Amending the Bottle Bill.**

Charles Krich reviewed a resolution recommending that recycling of bottle types be increased.

Mike Lessard spoke in favor of the resolution.

A motion was made by Lorraine McDevitt, seconded by Mike Lessard to recommend the Resolution to the full Council. The motion passed unanimously.

**9. Special Meeting Date for Selection of Cupid**

The Committee agreed to hold a special meeting on February 5, 2014 beginning at 6:00 pm. The agenda may include presentation by two additional responders to Animal Control RFP.

**10. Citizens and Delegations.**

None

**11. Adjournment.**

A motion was made by Lorraine McDevitt to adjourn the meeting at 8:10 pm. The motion was seconded by Charlotte Patros and passed unanimously.

Respectfully Submitted  
Joseph Gardner  
Town Engineer