

**Windham Region Transit District  
Personnel Committee Meeting**

**Friday, January 22, 2016– 1:30 p.m.**

**Windham Region Transit District Board Room**

**28 South Frontage Road, Mansfield Center, CT**

**SPECIAL MEETING MOTIONS and MINUTES**

Committee Members Present: Marge Roach, Terry Coonradt

Committee Members Excused: Matt Hart, Tom Currier

Other Board Members Present: None.

Staff Present: Ellen Grant, Rose Kurcinick, Lisa Seymour, Dagmar Noll

Guests Present: None.

Public Present: None.

**1. Call to Order**

T. Coonradt called the meeting to order at 1:45pm M. Roach MOVED to elect T. Coonradt to chair the meeting. T. Coonradt SECONDED. MOTION PASSED unanimously.

**2. Public Participation**

None.

**3. Employee Handbook**

Board feedback on the draft handbook.

**4. Employee Wages & Benefits**

Discussion.

**5. Employee Personnel Policies**

Discussion.

**6. Items for the January 22<sup>nd</sup> Full Board Meeting**

Presentation of Employee Handbook and the Employee Benefits & Personnel Policies for feedback and possible approval.

**7. Adjournment**

The meeting was adjourned at 2:14pm.

Respectfully submitted by Dagmar Noll

Next meeting: 2:00pm January 29, 2015