

# Minutes of the Willimantic Taxing District Regular Meeting

Windham Town Hall Bellingham Auditorium, 2nd Floor  
Tuesday, January 26, 2016 - 7:00 P.M.

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## 1. Call to Order

Lynne Ide, President of the Willimantic Taxing District, called the regular meeting to order at 7:00 P.M.

Members Present: Lynne Ide, Charles Krich, Nectalis Martinez Lorraine McDevitt, Thomas DeVivo (arrived at 7:43 P.M.), Dennis O'Brien and James Flores

Town Manager Neal Beets was also in attendance

## 2. Pledge of Allegiance

Willimantic Taxing District President Lynne Ide led all in the Pledge of Allegiance

## 3. Public Comment

None

## 4. Councilmember Comment

Lorraine McDevitt thanked the Public Works Department for a great job cleaning the snow from the streets during the storm.

James Flores thanked the Public Works Department for clearing the snow from the bus shelters.

## 5. Approval of Minutes

### a. November 24, 2015 Meeting

McDevitt MOVED, Flores seconded, to approve the meeting minutes of November 24, 2015. All were in favor except Martinez and Krich who abstained. MOTION PASSED.

**MOTION:** Flores MOVED, Krich seconded, to move Item #6 to follow Item #8. All were in favor. MOTION PASSED UNANIMOUSLY.

## 6. Discuss and possibly move into executive session to discuss a personnel matter and/or pending labor negotiations with the Personnel Director and the Town Manager. Possibly take action arising out of the executive session.

(Moved down on the agenda to follow Item #8)

## 7. Report from the Police Chief. Discuss and possibly take action.

### a. Operating Statistics

### b. Budget Update

Captain Reed gave an update on the following:

- the reports for Police/Fire being separated
- clarification on the number of parking tickets
- explanation of a CFS – call for service
- storm related towing and ticket numbers
- status of the transfer switch and generator
- phone system upgrade
- pump being repaired

Captain Reed also answered questions from the Council.

8. **Report from the Fire Chief. Discuss and possibly take action.**
  - a. **Operating Statistics**
  - b. **Budget Update**

Chief Scrivener gave an update on the following:

- the department being fully staffed
- comparison of the incident responses over the last 10 years
- new ambulance
- older engine in need of repair
- power panel supply failing
- Safe Kids Windham car seat clinics
- “Active Shooter” training with the Police Department

Chief Scrivener also answered questions from the Council.

**MOTION:** Flores MOVED, Krich seconded, to move Item #9 before Item #6. All were in favor. MOTION PASSED UNANIMOUSLY.

6. **Discuss and possibly move into executive session to discuss a personnel matter and/or pending labor negotiations with the Personnel Director and the Town Manager. Possibly take action arising out of the executive session.**  
(Moved down on the agenda to follow Item #9)

9. **Discuss the budget process and possibly take action on a budget schedule for FY 16-17.**

Town Manager Beets reviewed the timelines for the budget and explained the process. He also explained how the budget printout will be presented.

McDevitt MOVED, Flores seconded, to set March 29<sup>th</sup> and March 31<sup>st</sup> for the presentation of the Police and Fire budget and April 12<sup>th</sup> for the Public Hearing. All were in favor except Krich who abstained. MOTION PASSED.

6. **Discuss and possibly move into executive session to discuss a personnel matter and/or pending labor negotiations with the Personnel Director and the Town Manager. Possibly take action arising out of the executive session.**  
(Moved down on the agenda to follow Item #10)

**9. Discuss the budget process and possibly take action on a budget schedule for FY 16-17.**

(Moved up on the agenda to follow Item #8)

**MOTION:** Krich MOVED, Flores seconded, to move Item #10 before Item #6. All were in favor. MOTION PASSED UNANIMOUSLY.

**10. Public Comment.**

Tom DeVivo apologized for being late and noted he was doing the homeless count. He spoke about the number of homeless people in Windham and the need for the Council and our community to address the problem.

Henry Crane, Willimantic, questioned the possibility of the homeless shelter closing in 2019.

James Flores spoke about the homeless population and the debt crisis in Puerto Rico.

Lynne Ide responded to Henry Crane's comments and noted there are no plans to close the homeless shelter.

**6. Discuss and possibly move into executive session to discuss a personnel matter and/or pending labor negotiations with the Personnel Director and the Town Manager. Possibly take action arising out of the executive session.**

DeVivo MOVED, McDevitt seconded, to go into executive session at 8:08 P.M. to discuss a personnel matter and/or pending labor negotiations with the Personnel Director and the Town Manager. All were in favor. MOTION PASSED UNANIMOUSLY.

DeVivo MOVED, McDevitt seconded, to come out of executive session at 8:50 P.M. All were in favor. MOTION PASSED UNANIMOUSLY.

No Action Taken

**11. Adjournment**

McDevitt MOVED, DeVivo seconded, to adjourn the Willimantic Taxing District Council regular meeting adjourned at 8:50 P.M.

**Submitted By:  
Barbara J. McKinney  
Clerk of the Council**