

Willimantic Public Library Board Minutes

Date: January 26, 2016

Attendance: Judd Ayer, Chair; Delia Berlin; J. Drusilla Carter, Director; Olga Ezis; Neil Mesick; Merle Potchinsky

Call to Order: Chairman Ayer called the meeting to order at 7:04 pm.

Citizens and Delegations: Denise Flores was present as potential board member, pending Town Council approval of her application.

Acceptance of Minutes: November meeting minutes were reviewed. Neil Mesick made a motion to approve the minutes, Olga Ezis seconded. Minutes were unanimously passed as amended.

Reports: Director's reports of activities for November and December 2015 were presented and reviewed. Gail Zeiba gave a brief summary of multi-library meeting at the Mansfield Library to exchange STEM/STEAM activity ideas. A motion was made and seconded to accept the reports as presented. Reports were unanimously approved.

Old Business:

- Construction Update: Director Carter was pleased to report that there were many responses to the RFP, out of which nine met all qualifications and three were selected as finalists by panel review. After all finalists presented to the panel, the architectural firm Petrucelli was unanimously selected for the project. Final approval is on the agenda for next Town Council meeting, and a signed contract is expected within a week or two. This firm has extensive experience with libraries and offers a very comprehensive and inclusive scope of services. At this time it even appears possible that the work could be completed without moving the library, by closing to the public for about a week and scheduling the rest of the work around library operations.
- King Fund Balance: As of the end of December 2015 the approximate balance was a little over \$389,000. Interest has been accruing.

New Business:

Budget process for FY 17: Same budget as last year was submitted on short notice on 1/15/16.

Other matters as may come before the Board:

Board vacancies: Lines of responsibility for actions leading to fill vacancies were briefly discussed. Delia Berlin will forward electronic application to Nicholas Khan for his completion, if interested.

Adjournment: The meeting was adjourned at 7:55 pm.

Respectfully submitted by Delia Berlin, Co-Secretary