

SPECIAL MEETING MINUTES
Windham High School Roof Building Committee
Monday October 27, 2014 6:00 PM
High School Library
355 High Street
Willimantic

1. Call to Order.

David Walencewicz called the meeting to order at 6:07 pm

Committee members present: David Walencewicz, Tracy Lambert, Tom DeVivo

Town Staff Present: Wayne Donaldson, Joe Gardner

Richard Kirby, Kaestle Boos Architects

2 Citizens and Delegations.

None

3. Approval of Minutes from Special Meeting on September 8, 2014.

A motion was made by Tom DeVivo to accept the minutes as presented. Tracy Lambert seconded the motion. The motion passed unanimously

4. Discussion and Possible Action Regarding Flooring and Roofing Issues, Change Orders, and Costs with Architect

Richard Kirby reviewed punch list with committee. All items taken care of except telecommunications cable. Greenwood Industries cannot finish flashing until owner has relocated. Wayne Donaldson reported he was waiting on Charter Communications. Richard Kirby then reviewed Change Orders 3, 4 and 5.

A motion was made by Tom DeVivo to approve change order 3 with a credit of \$7,130.00. The motion was seconded by Tracy Lambert and passed unanimously

A motion was made by Tom DeVivo to approve change order 4 with a credit of \$26,500.00. The motion was seconded by Tracy Lambert and passed unanimously.

A motion was made by Tracy Lambert to approve Change order 5 in the amount of \$24,740.00. The motion was seconded by Tom DeVivo and passed unanimously.

Jim Bernard from Acme lighting reviewed a request he had made for addition compensation for installing the lightning protection system. There had been a scale error on the mechanical plans resulting in his quantities being half what they should have been. He was requesting an additional \$29,200. Rich Kirby is to check with State to see if it was fundable. No action was taken by the Committee.

5. Review and Approval of Invoices

Town Engineer Joe Gardner presented invoices as follows:

A motion was made by Tracy Lambert to approve Kaestle Boos Invoice 8 for the roof replacement in the amount of \$3,600. The motion was seconded by Tom DeVivo and passed unanimously.

A motion was made by Tom DeVivo to approve Kaestle Boos Invoice 6 for the floor tile replacement in the amount of \$600.00. The motion was seconded by Tom DeVivo and passed unanimously.

A motion was made by Tom DeVivo to approve Greenwood Industries invoice 4 in the amount of \$574,604.63. The motion was seconded by Tracy Lambert and passed unanimously.

A motion was made by Tracy Lambert to approve A. Secondino and Sons Invoice 4 in the amount of \$19,213.94. The motion was seconded by Tom DeVivo and passed unanimously. \$5,000 was held to maintain the contract open in case additional floor restoration is added by a change order. Rich Kirby to check with State regarding eligibility.

6. Adjournment

A motion was made by Tom DeVivo to adjourn the meeting at 7:06 pm. The motion was seconded by Tracy Lambert and passed unanimously.

Respectfully Submitted
Joseph Gardner
Town Engineer