



MINUTES
EWIB BOARD OF DIRECTORS MEETING
TUESDAY, NOVEMBER 24, 2015
8:00 A.M.

Members Present: Tom Burns; *Kylee Carbone, Jr.*; Karen Eichstaedt; Susan Hibbard; Thayne Hutchins, Jr.; Lynn Iverson; Howard Jenkins; Chris Jewell; Cynthia Lamb; Armelde Pitre; Jason Vlaun; Jeff Beadle; Deborah Monahan; Mel Olsson; Kelli Vallieres; Valerie Marino; Carlee Drummer, John Murphy; Lindy Lee Gold; Rhonda Mathieu; Marion Lynch; & Jim Butler.

Staff Present: John Beauregard, Mark Hill, Virginia Sampietro, Carol LaBelle, Guy Saporito, & Sheila Taurianen.

Others Present: Joe Courtney, Kevin Ryan, Ron McDaniel, Maura Dunn, Patrick Larkin, Nancy Martin, Stephen LaPointe, Tracy Ariel, Katrina Arnott, Cyndi Wells, Jason Sechrist, & Suzanne Cimichowski.

OPENING REMARKS

Mr. Beauregard welcomed U.S. Rep. Joe Courtney, who provided opening remarks to the meeting. He commented on U.S. Secretary of Labor Thomas Perez's two visits to the region this year where he saw, first-hand, the positive impact of the federal training dollars that EWIB has received & how they are being utilized. The Secretary also learned about EWIB's Manufacturing Pipeline Initiative, which he likened to an '*Eisenhower moment*,' referring to a '*skills super highway*,' an initiative he commented he would like to see replicated nationally.

Rep. Courtney also noted positive change in the region, including improvements in the New London real estate market & the projected hiring of ~500 new workers in the Metal Trades Council at Electric Boat, commenting that the newly awarded \$6M USDOL Workforce Innovation Fund (*WIF*) Grant couldn't have come at a better time.

Call to Order

Chairman Pro Tem Hibbard called the meeting to order at 8:08 a.m. She welcomed the Honorable Ron McDaniel, Town of Montville Mayor & EWIB CEO Council member; Maura Dunn, Vice President of Human Resources at Electric Boat, & CT Rep. Kevin Ryan, 139th District.

PUBLIC COMMENT

None

ACCEPTANCE OF PREVIOUS MINUTES

A **MOTION** was made to accept the meeting report of the September 29, 2015 organizational meeting, as presented (*BUTLER/IVERSON*). **ACTION:** Unanimously approved.

CORRESPONDENCE

- 1) **American Job Centers (AJC) To Remain Open** – The Sept. 28th *CT Mirror* article, “*CT job centers to remain open with ‘reduced services’*,” reports on Gov. Malloy’s revised plan to keep open six of the State’s AJCs. Those previously slated for closure, two of which are in Eastern CT (*Norwich & Willimantic*), will remain open for the time being as EWIB contractors have developed a plan to continue service delivery at all of the region’s four AJC’s, despite CTDOL staff being removed from the Norwich & Willimantic Centers. A long-term plan still needs to be devised. The Executive Committee will review this issue prior to the January Board meeting.

CETC REPORT

No report.

CHAIRMAN/EXECUTIVE DIRECTOR REPORT

Mr. Beauregard provided a presentation entitled, “*Taking Our Skills Highway ‘On Ramps’ To The Next Level*,” which covered the following:

- **Skills “Super Highway”** – The pipeline training system that the Board & its partners are currently creating will be an investment in the region’s training infrastructure. The system currently focuses on manufacturing, but work is beginning on a healthcare pipeline as well.
- **On-Ramps** – The training system is being designed so job-seekers have the ability to enter into the pipeline no matter what their age or position in life:
 - **Early College Opportunity (ECO)** – 8th grade youth going into one of two high schools (*New London or Windham*) can choose a manufacturing pipeline working with EAMA, EB, and Community Colleges.
 - **CT Advanced Manufacturing Initiative (CAMI)** – Young Adults choose between different manufacturing programs at Quinebaug Valley & Three Rivers Community Colleges (*QVCC & TRCC*) that has proven highly successful for participants to-date.
 - **Apprenticeship & Incumbent Worker Training (IWT)** – New workforce entrants can participate in one of these two options provided through their employer to upgrade their skills.
 - **On-the-Job Training (OJT)** – Has resulted in 725 job placements.
 - **Manufacturing Pipeline** – Geared toward unemployed career-changers, this program will be open to under/unemployed utilizing our American Job Centers to recruit & screen for transferrable skills. A customized curriculum is being created by employers. The program will utilize various training entities.
 - **Healthcare Pipeline** – A similar pipeline model is being developed for the Healthcare industry needs with \$7.5M (\$1.5M/yr for 5 years) Health Profession Opportunity Grant (*HPOG*) funding awarded recently by the US Dept. of Health & Human Services to three (3) Connecticut WIBs, including EWIB.
- **The Path Forward** – Work is underway to identify candidates, including creating a portal on EWIB’s website with “*hot links*” to EB/EAMA/CTDOL for applicants to apply to the program. The system needs to develop the capacity to train ~50 cohorts, including staffing, development, & implementation of curriculum by job trade.
- **ECO Program Mentor Kick-Off** – A student orientation was held at Three Rivers Community College on Nov. 19th, where participating students (*36 from Windham High School & 26 from New London Science & Technology Magnet High School*) met their industry mentors.

COMMITTEE REPORTS

- **Nominating Committee Report** – Committee Chairman Burns gave the Nominating Committee Report, which put forth the slate of Officers:

CHAIRMAN: Susan Hibbard, *SM Hibbard Consulting*
VICE-CHAIR: Lynn Iverson, *St. Joseph Living Center*
SECRETARY: Jim Butler, *SE/CT Council of Governments*
TREASURER: Mel Olsson, *SE/CT Central Labor Council*

A **MOTION** was made to approve the 2015/2016 EWIB Slate of Officers, as presented (*Gold/Murphy*).
ACTION: Unanimously Approved.

- **Certificate of Incorporation Ad-Hoc Committee Report** – Chairman Hibbard reported that the group met on October 27th to review EWIB’s Certificate of Incorporation (*COI*), which is also the organization’s by-laws. The revised document incorporates the corporate attorney’s recommended changes. After reviewing the changes, the Ad-Hoc Committee recommended forwarding the document to the full Board for approval. A **MOTION** was made to approve the revised Certificate of Incorporation, as presented (*MONAHAN/GOLD*). **ACTION:** Unanimously approved.
- **Performance, Accountability, & Planning Committee**
 - **Manufacturing Pipeline Sub-Committee Report** – Sub-Committee Chairman Murphy (*CT Technical High School System*) reported that the group met on November 5th where they discussed the manufacturing training efforts to-date, as well as the recently awarded USDOL Workforce Innovation Fund (*WIF*) grant. The WIF grant will address the training shortage in the manufacturing industry by supporting ~50 customized training cohorts, & is expected to place 425 workers.
 - **Healthcare Pipeline Sub-Committee Report** – Committee Chairman Vlaun (*L+M Medical Group*) reported that the group met on November 2nd where they discussed the needs & importance of the regional healthcare industry, regional healthcare industry trends, and the recently awarded 5-year \$1.5M/yr. (*\$7.5M total*) US Dept. of Health & Human Services (*HHS*) Health Profession Opportunity Grant (*H-POG*). The pathway model targets the low-income & TANF population, and focuses on four (4) career tracks: Patient care & nursing; emergency medicine; community health & patient navigation; and health information management. The Sub-Committee welcomes advisory members from the regional healthcare community.

OLD BUSINESS

None

NEW BUSINESS

- **Board Resolution EWIB-15-13**: Authorizes the incoming Chair to execute modifications to previously executed contracts approved by the Board. A **MOTION** was made to accept EWIB-15-13, as presented (*DRUMMER/GOLD*). **ACTION:** Unanimously approved.
- **Board Resolution EWIB-15-14**: Transportation-to-Work Plan is a 3-month extension to EWIB’s existing DSS contract resulting from the time lag moving funding changing from CT Dept. of Social Services to CT Dept. of Transportation. A **MOTION** was made to accept EWIB Resolution EWIB-15-14, as presented (*BUTLER/VALLIERES*). **ACTION:** Unanimously approved.
- **Conflict of Interest/Board Member Information Sheet** – Chairman Hibbard requested members to complete, sign, & return the annual form (*included in meeting package*) to Sheila.

ADJOURNMENT

A **MOTION** was made to adjourn the meeting (*EICHSTAEDT/MURPHY*). **ACTION:** Unanimously approved.

The meeting adjourned at 8:56 a.m.

Meeting minutes respectfully submitted for Eastern CT Workforce Investment Board Secretary James S. Butler, by Executive Assistant, Sheila R. Taurianen.