

Windham Region Transit District
RFP for a Management Contract Committee Meeting

Monday, November30, 2015 –3:00 p.m.

Windham Region Transit District Board Room

28 South Frontage Road, Mansfield, CT

SPECIAL MEETING MOTIONS and MINUTES

Committee Members Present: Marge Roach, Terry Coonradt, Matt Hart

Other Board Members Present: None

Staff Present: Dagmar Noll, Lisa Seymour

Guests Present: None

Public Present: None

1. Call to Order

M. Hart called the meeting to order at 3:05pm.

2. Public Participation

None.

3. Executive Session

T. Coonradt MOVED to enter executive session for discussion of responses to request for proposal for management services, in accordance with Connecticut General Statutes §1-200(6)(E) and Connecticut General Statutes §1-210(b)(24). M. Roach SECONDED. MOTION PASSED unanimously. The committee entered executive session at 3:07pm with L. Seymour in attendance.

- a. Discussion of responses to request for proposal for management services, in accordance with Connecticut General Statutes §1-200(6)(E) and Connecticut General Statutes §1-210(b)(24)

L. Seymour left Executive Session at 3:47pm. Executive Session ended at 3:57pm.

4. New Business

- a. Next steps with contractor selection process

The committee did a preliminary review of the submitted bid and would like to look at it further in-depth. The committee members will call references. L. Seymour will schedule an interview with the bidder on Friday, December 4 at 2:00pm.

5. Adjournment 4:00pm

Respectfully submitted by Dagmar Noll.