

SPECIAL MEETING MINUTES
Windham High School Roof Building Committee
Monday December 10, 2014 5:00 PM
High School Conference Room C
355 High Street
Willimantic

1. Call to Order.

David Walencewicz called the meeting to order at 6:03 pm

Committee members present: David Walencewicz, Tracy Lambert, Tom DeVivo

Town Staff Present: Wayne Donaldson, Joe Gardner

2 Citizens and Delegations.

Principal Potter complained that the floors were not adequate, cannot wait five years for school renovation project.

A letter from Kaestl Boos architects on their position regarding Acme Lighting Rod LLC request for addition payment was passed out. No discussion occurred.

3. Approval of Minutes from Special Meeting on October 27, 2014.

A motion was made by Tom DeVivo to accept the minutes as presented. Tracy Lambert seconded the motion. The motion passed unanimously

4. Discussion and Possible Action Regarding Proposal from A. Secondino and Sons to Perform Additional Floor Finishing.

A motion was made by Tom DeVivo to accept the proposal from A. Secondino and Sons in the amount of \$73,347.00.

A general discussion ensued. Board of Education member Paul Kalajian questioned, did contractor do what he was supposed to do. Town Engineer Joe Gardner responded he had performed in accordance with contract and work had been inspected and approved by architect.

Wayne Donaldson would like Elegant Flooring who performed floor work at the Middle School recently do the work instead of the subcontractor A. Secondino and Sons used. To be possibly eligible for funding A. Secondino would have to hire Elegant Flooring. Town Engineer Joe Gardner reported that A. Secondino was receptive to this. They would be eligible for a 15% mark up for administering.

A motion was made by Tracy Lambert to have Elegant Flooring submit a quote and other information necessary to A. Secondino and Sons and that a special meeting be scheduled to review proposal and costs. The motion was seconded by Tom DeVivo and passed unanimously. Wayne Donaldson is to contact Elegant Flooring Thursday morning. It was noted the special meeting may be a teleconference.

5. Review and Approval of Invoices

Town Engineer Joe Gardner presented invoices as follows:

A motion was made by Tom DeVivo to approve Kaestle Boos Invoice 7 for the floor tile replacement in the amount of \$500.00. The motion was seconded by Tom DeVivo and passed unanimously.

A motion was made by Tom DeVivo to approve Kaestle Boos Invoice 9 for the roof replacement in the amount of \$1,200.00. The motion was seconded by Tracy Lambert and passed unanimously.

A motion was made by Tracy Lambert to approve Kaestle Boos Invoice 10 for the roof replacement in the amount of \$1,700.00. The motion was seconded by Tom DeVivo and passed unanimously.

6. Adjournment

A motion was made by Tom DeVivo to adjourn the meeting at 5:45 pm. The motion was seconded by Tracy Lambert and passed unanimously.

Respectfully Submitted
Joseph Gardner
Town Engineer