

The Board of Finance held a regular meeting on **December 17, 2014 at 7:00 p.m.** in the **Bellingham Auditorium at Town Hall, 979 Main Street, Willimantic, CT 06226**

Members Attending: Lynne Ide, Thomas White, Tyler Griffin, Nectalis Martinez

### **1. Call to Order**

Chairman Lynne Ide called the meeting to order at 7:31 p.m.

### **2. Public Comment**

Thomas DeVivo commented on the parking monitors and the parking situation has improved. He also reported on the Magnet school, the Windham High School roof project, and the Natchaug School roof.

### **3. Board of Finance Comment**

Thomas White commented on the Town Charter changes and would like to get some answers to questions he has like since the Willimantic Service District will now be a taxing district and are those employees still Town employees?

### **4. Approval of Meeting Minutes**

Upon a motion by Thomas White, seconded by Tyler Griffin to approve the minutes from November 15, 2014

The motion passed unanimously.

Upon a motion by Thomas White, seconded by Tyler Griffin to add John French from the Board of Education to give a presentation.

The motion passed unanimously.

### **5. Chair's Report**

There was no Chair's Report

### **6. Presentation and Special Reports**

Presentation on the status of the audit for fiscal year 2014:

Christian Johnson gave an update on the 2014 audit. The auditors were on site last week. New pension disclosures have to be done this year. A Comprehensive Annual Financial Report will be provided this year.

Presentation from Board of Education:

John French from the Board of Education commented on the needs assessment results and there are new challenges for the curriculum and instructional team. Dr. Garcia is recommending an assistant superintendent. This will not cause an increase in the budget. Another position became vacant and this

assistant superintendent will take on the responsibilities of the vacant position and additional responsibilities. In the current year budget – special education is a real concern. The special education budget is overdrawn. Enrollment at the high school decreased due to the PATH Academy.

Lynne would like an update on how the funds were spent for Board of Education Capital Improvement Plan projects.

Thomas White would like an update on the book program

### **7. Discussion and possible action to authorize \$1,000,000 bonding for the renovation of the Willimantic Public Library**

Upon a motion by Thomas White, seconded by Tyler Griffin

**RE: Appropriation of \$1,000,000 for the Willimantic Public Library Project and Bond Authorization of \$1,000,000 to finance such Appropriation.**

**RESOLVED**, that the Board of Finance of the Town of Windham (the “Town”), as recommended by the Town Council, approves and recommends to the electors and all others entitled to vote at town meetings of the Town that the sum of \$1,000,000 be appropriated for the cost of the Willimantic Public Library Project, such project to include, but not limited to, renovations of the existing library building to include a meeting room and a dedicated computer room, upgrade of HVAC system, replacement windows, site work, equipment, shelving and furniture as well as engineering, architectural and temporary and permanent financing costs (the “Project”) and to meet said appropriation and in lieu of a tax therefor, bonds of the Town be issued pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, in the amount of \$1,000,000 or so much thereof as may be necessary after deducting grants or other sources of funds available therefor.

The motion passed unanimously.

### **8. Discussion and possible action on where revenue goes from tickets by parking monitors**

Thomas White commented on the revenues for parking lot permits and parking tickets issued by the new Parking monitors. The parking lot permit revenue goes into the Willimantic Service District and also the revenues received from the parking tickets issued. Town parking lots are plowed by public works and maintained by the Town. Are we going to get enough revenues to cover the salaries for the parking monitors?

Upon a motion by Thomas White seconded by Tyler to add agenda item 8a - New Willimantic Taxing District for discussion only.

The motion passed unanimously.

### **8a. Discussion on the New Willimantic Taxing District**

Thomas White commented on the Willimantic Service District becoming a Willimantic Taxing District and will they have their own check book? We need a legal clarification on the impact on the Board of Finance. Will the budget come before the Board of Finance? Will employees go back to being

Willimantic Service District employees or are they still Town of Windham employees? The ambulance is part of the Town budget but there are Willimantic Fire Fighters charged to the ambulance.

Could the Town Attorney come before the Board of Finance to answer some questions.

Lynne suggested making a list of questions and sending them to him before he comes before the Board.

### **9. Controller's Report**

Tom Pesce presented the Controller's report.

The current year revenues and expenditures were presented and reviewed for the Town and Willimantic Service District. There will be a transfer request for the legal line in the Fire Department. Overtime lines in the fire and police departments will need to be watched.

### **10. Discussion and possible action on any General Government 2014-2015 transfer requests**

There were no transfer requests.

### **11. Discussion and possible action on any Willimantic Service District 2013-2014 transfer requests**

There were no transfer requests.

### **12. Old business**

There was no old business

### **13. New business**

Parking Garage  
Closing the parking lot by Nita's

### **14. Future agenda items**

Update on the Audit  
Update on RCIP funding  
Questions on Charter changes for attorney  
Update on book program

### **15. Public Comment**

There was no public comment.

### **16. Adjournment**

Upon a motion by Tyler Griffin, seconded by Paula Haney the meeting was adjourned at 8:23 p.m.

Attest: \_\_\_\_\_  
Thomas Pesce