

**SPECIAL MEETING MINUTES**  
**Windham High School Roof Building Committee**  
**Monday December 22, 2014 5:15 PM**  
**High School Library**  
**355 High Street**  
**Willimantic**

**1. Call to Order.**

David Walencewicz called the meeting to order at 5:15 pm

Committee members present: David Walencewicz, Tracy Lambert, Tom DeVivo via speaker phone at 5:20

Town Staff Present: Wayne Donaldson, Joe Gardner

**2 Citizens and Delegations.**

none

**3. Approval of Minutes from Special Meeting on December 10, 2014.**

A motion was made by David Walencewicz to accept the minutes as presented. Tracy Lambert seconded the motion. The motion passed unanimously.

**4. Discussion and Possible Action Regarding Proposal from A. Secondino and Sons to Perform Additional Floor Finishing.**

Tom DeVivo was reached via speaker phone

After discussion of the needs for additional work on the floors a motion was made by Tracy Lambert to use Elegant Concrete Polishing direct and not as a subcontractor to A. Secondino and Sons in the amount of \$54,375.00 and to perform as much work as possible over the holiday break with the remainder to be completed at a later date. The motion was seconded by Tom DeVivo and passed unanimously.

**5. Adjournment**

A motion was made by Tom DeVivo to adjourn the meeting at 5:49 pm. The motion was seconded by Tracy Lambert and passed unanimously.

Respectfully Submitted  
Joseph Gardner  
Town Engineer