

**TOWN COUNCIL  
ADMINISTRATION & FINANCE, HEALTH AND HUMAN SERVICES  
SUB-COMMITTEE MEETING  
TOWN COUNCIL MEETING ROOM  
SPECIAL MEETING DECEMBER 5, 2012 7:30 PM  
DRAFT MINUTES**

Present; Mark Doyle Tony Fantoli, and Christel Donahue.  
Mark Doyle served as acting chair in Kevin Donohue's absence

1. Meeting was called to order at 7:30 PM
2. There was no Citizens or delegation comments
3. The minutes of the November 21 2012 meeting were approved unanimously on motion be Tony seconded by Christel
4. There was no discussion on the Town Finance Department evaluation as Jeff Ziplow was not present
5. The naming of the magnet school was discussed. After a short debate the motion to name the school "The Charles H Barrows STEM Academy" was made by Tony Fantoli seconded by Christel . The vote to recommend this to the entire Town Council at their December 18 2012 meeting was unanimous

On a motion by Christel seconded by Tony we added the issue of the DAR Plaque to the agenda . After very brief discussion on a motion by Christel seconded by Tony and by unanimous vote, the committee recommends to the full Town Council at their December 18 2012 meeting to accept the donation and placement of the DAR plaque on Windham Center at the "Charter Oak tree" DAR will provide the plaque and the stone on which it will be mounted.

6. The Town Audit Status checklist was passed out by Mark (Neal had emailed the report earlier) and Mark reported that Neal believes the Audit will be complete by the end of January 2013.

Possible Future Agenda items:

- Review of the status of the plaque/pictures for past Mayors and First Selectman in Town Hall.
- Report from Willimantic Police Chief on the agreement with Board of Education and Police for the Truancy Officer position for the 2013/2014 budget year.

Meeting adjourned at 7:45PM on motion by Christel seconded by Tony