

Windham Senior Center Advisory Board Minutes
Windham Senior Center Meeting Room – 2nd Floor
47 Crescent Street, Willimantic, CT 06226
Special Meeting - Thursday December 5, 2013 at 6:00pm

Present: Robert Greenleaf, Janet Ragno, Joan Light and Eugene Light

Absent: Victor Rayhall

Staff Present: Mary A. DeMarco

1. **Call to Order:** Meeting called to order by Chairman Light at 6:02pm
2. **Citizens and Delegation:** None
3. **Adoption of Minutes:**
Janet Ragno moved, seconded by Robert Greenleaf to accept the October 24, 2013 minutes as presented. **Motion passed unanimously.**
4. **Windham Senior Center Report**
Mary DeMarco reported on attendance, activities and upcoming events.
5. **Old Business:**
 - A. Senior Center Visits:
 - i. Janet Ragno reported on her visit to the Lebanon and Columbia Senior Centers. Robert Greenleaf reported on the Coventry and Mansfield Senior Center. Discussion followed.
 - B. Surveys:
 - i. After a poor response to the initial Senior survey, the Board decided to hold off on distribution at this time.
 - C. Willimantic Housing Authority
 - i. Mary DeMarco reported on her meeting with Kim Haddad, Executive Director of the Willimantic Housing Authority.
6. **New Business**
 - A. Meeting Schedule
 - i. Janet Ragno moved, seconded by Robert Greenleaf to approve the revised Windham Senior Center Advisory Board meeting schedule to include all of CY2014.
7. **Future Agenda Items:**
 - A. Center Policies and Procedures
 - B. Grant opportunities for the Center
8. **Adjournment:**
Janet Ragno moved, seconded by Robert Greenleaf to adjourn the meeting at 7:35pm.
Motion passed unanimously.

Respectfully submitted,

Joan Light
Clerk, Windham Senior Center Advisory Board