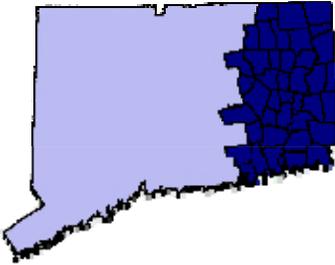


EASTERN CT WORKFORCE INVESTMENT COUNCIL OF CHIEF ELECTED OFFICIALS

[HTTP://WWW.EWIB.ORG](http://www.ewib.org)



Hon. Richard Matters, Chair
1st Selectman, Franklin

Hon. Paul Sweet, Vice-Chair
1st Selectman, Plainfield

Hon. Thomas Sparkman, Secretary/Treasurer
1st Selectman, Lisbon

Hon. Ronald McDaniel, Member
Mayor, Montville

CHIEF ELECTED OFFICIALS OVERSIGHT COUNCIL

MEETING MINUTES

FEBRUARY 11, 2016

ATTENDEES

MEMBERS: Richard Matters, *Franklin*; Paul Sweet, *Plainfield*; Thomas Sparkman, *Lisbon*; & Ronald McDaniel, *Montville*.

OTHERS: John Beaugard, Guy Saporito, Jr., & Virginia Sampietro.

CALL TO ORDER

Chairman Matters called the meeting to order at 9:35 A.M.

APPROVAL OF MINUTES

A **MOTION** was made to approve the minutes of the December 15, 2015 CEO Council Special Meeting, as presented (*SWEET/SPARKMAN*). **ACTION:** Unanimously approved.

COMMUNICATIONS & CEO BI-MONTHLY REPORT

- Mr. Beaugard discussed Dr. Vallieres, President of the Eastern Advanced Manufacturing Alliance's (EAMA), promotion of EWIB's Eastern CT Manufacturing Pipeline Initiative and how it will be a source for building EAMA members' workforce. He also noted the closure of WestRock Paper Mill Uncasville and the job fair that is planned for those workers on March 7th. Several EAMA companies have already signed- up to attend.
- Mr. Beaugard discussed several solicitations for services that EWIB currently has open due to the size and scope of EWIB's two (2) recent federal grants: the USDOL Workforce Innovation Fund (*WIF*), and the US Department of Health & Human Services' Health Profession Opportunity Grant (*HPOG*). Services requested include: Evaluation, Professional Development Training, and General Consulting.

COUNCIL BUSINESS

A brief presentation addressed:



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- **Manufacturing Pipeline Update** – Mr. Beauregard reviewed a list of tasks & progress, including: selection of evaluator, Public Policy Associates (*PPA*); receiving hiring dates & numbers from EB for specific trades; challenges of finding instructors, getting curriculum, & finalizing training sites. He reviewed the process to get into the pipeline, beginning with the portal on the EWIB website, completing the EB online application, a call from DOL staff to discuss areas of interest, and when appropriate by trade, attend an orientation at the American Job Center (*AJC*).
- **EWIB's Executive Committee Report** – Mr. Beauregard addressed the Board's endorsement of a matter previously discussed by the CEO Council, that this region needs three (3) American Job Centers: a satellite in Willimantic, a Center in Danielson, & a full-service Center in New London County located between Norwich & New London. The goal is to reach as many clients as possible, while keeping the Board's costs consistent with what they are currently. (*Mr. Sweet had to leave the meeting at this point*)

Mr. Saporito reviewed the Independent Auditor's Report with the members, noting that the Auditors had no findings or material weaknesses. He then reviewed the increase in revenues from \$9M in May of 2015 when the current internal budget was approved to \$15.5M in January 2016 ~ an increase of 67% since May. A proposed increase of \$58,590 in the internal budget was brought to the Board in January. This increase included one (1) new hire for 6-months, and a second new hire during the remaining 3-months of the current budget year, as well as an increase in conference/travel, and the cost of the audit due to increased size and scope. This would represent a pro-rated increase of \$157,540.

A **MOTION** was made to approve all three (3) items under the Executive Report: FY 15 Independent Audit Report, FY16 Budget modification request, and the ratification of the American Job Center consolidation plan (*SPARKMAN/McDANIEL*). **ACTION:** Unanimously approved.

Chairman Matters thanked the staff for all their hard work this past year.

OLD BUSINESS

Mr. Beauregard noted that the item was covered under "*Council Business.*"

NEW BUSINESS

Mr. Beauregard mentioned briefly that he had been a member of CT's delegation to the WIOA National Convening in Washington, D.C., to plan for implementation. The other item had been covered under correspondence (*WestRock Job Fair*).

ADJOURNMENT

A **MOTION** was made to adjourn the meeting (*SPARKMAN/McDANIEL*). **ACTION:** Unanimously approved.

The meeting adjourned at 10: 52 A.M.

Meeting minutes respectfully submitted for the Eastern CT Workforce Investment Council of Chief Elected Officials Secretary/Treasurer, Thomas Sparkman, by Virginia Sampietro.