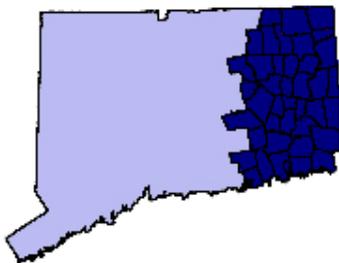


EASTERN CT WORKFORCE INVESTMENT COUNCIL OF CHIEF ELECTED OFFICIALS

[HTTP://WWW.EWIB.ORG](http://www.ewib.org)



Hon. Richard Matters, Chair

1st Selectman, Franklin

Hon. Paul Sweet, Vice-Chair

1st Selectman, Plainfield

Hon. Thomas Sparkman, Secretary/Treasurer

1st Selectman, Lisbon

Hon. Ronald McDaniel, Member

Mayor, Montville

CHIEF ELECTED OFFICIALS OVERSIGHT COUNCIL

MINUTES

FEBRUARY 19, 2015

ATTENDEES

MEMBERS: Richard Matters, *Franklin*; Paul Sweet, *Plainfield*; Thomas Sparkman, *Lisbon*; & Ronald McDaniel, *Montville*.

OTHERS: John Filchak, John Beauregard, Guy Saporito & Virginia Sampietro.

CALL TO ORDER

Vice-Chairman Matters called the meeting to order at 8:25 A.M.

APPROVAL OF MINUTES

A **MOTION** was made to approve the minutes of the October 9, 2014 CEO Council meeting, as presented (*SPARKMAN/MCDANIEL*). **ACTION:** Unanimously approved.

COMMUNICATIONS & CEO BI-MONTHLY REPORT

Mr. Beauregard reviewed several items:

- **Economic Forecast Presentation to Eastern CT Chamber** – Joined CT Comptroller, Kevin Lembo, to provide a presentation to the Eastern CT Chamber. In addition to providing regional economic trends, the opportunity was utilized to link area Job Center activity to a press release upcoming from the CEO Council. Mr. Beauregard highlighted the fact that the number of new customers coming into the four (4) American Job Centers (AJC) was decreasing, as a result of stabilizing economic conditions. However, the number of visits among those still frequenting the Centers was still high. He noted that 5,500 previously unemployed residents in the region entered employment, putting over \$145 million in wages into the economy.
- **Correspondence to All of Region's CEOs & Legislators** – Members reviewed & signed letters that will be sent to all CEO's & legislators in the region regarding the results that the American Job Centers-East have had placing local residents into employment, & the impact that has on the local economy.



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COUNCIL BUSINESS

- **Ratification of EWIB Actions** – Staff reviewed two (2) resolutions – EWIB-14-15 (*execute Green Jobs Innovation Fund contract*) and EWIB-14-16 (*authorizing EWIB's new Chair, Susan Hibbard, to execute modifications to previous contracts*). A **MOTION** was made to approve EWIB Resolutions EWIB-14-15 and EWIB-14-16, as presented (*SWEET/SPARKMAN*). **ACTION:** Unanimously approved.
- **FY14 Independent Audit Report** – Based on the EWIB Board's, Audit Sub-Committee's, and Executive Committee's recommendations, Mr. Saporito reviewed the Independent Auditor's report for the period ending 6/30/14. The audit contained no findings or material weakness. Revenue increased by 8.5% to \$7.943M with net assets increasing by \$54,545. The only recommendation from the auditor was to capitalize fixed assets in excess of \$5,000 to align with Federal & State policies, rather than the current policy of \$1,000. A **MOTION** was made to approve EWIB's Audit Report of FY 2014 (*SWEET/McDANIEL*). **ACTION:** Unanimously approved.
- **FY15 EWIB Budget Modification** – Mr. Saporito presented the updated revenue availability in comparison to the May 2014 projections. Due to newly acquired federal awards, contracted revenue increased by 34%, or \$2.87 million, to ~\$11.3M. To meet the staffing responsibilities associated with the new funds, staff presented a 2014-2015 budget modification increase of \$160,335 to EWIB's budget, and provided a revised pro-rated annualized budget of \$1,615,299. A **MOTION** was made to approve an increase to EWIB's budget, as presented (*SPARKMAN/McDANIEL*). **ACTION:** Unanimously approved.
- **2015 Election of Officers** – The following nomination of officers was discussed:

Chairman	Richard Matters	First Selectman	Town of Franklin
Vice Chairman	Paul Sweet	First Selectman	Town of Plainfield
Secretary/Treasurer	Thomas Sparkman	First Selectman	Town of Lisbon

A **MOTION** was made to approve so noted slate of officers (*SPARKMAN/McDANIEL*). **ACTION:** Unanimously approved.

OLD BUSINESS

Staff spoke about the expansion underway at Electric Boat and discussion underway with the Technical High School and the region's Community Colleges to meet the training needs.

NEW BUSINESS

Staff briefly spoke about two (2) primary concerns with the Governor's budget ~ the reduction in transportation funding (*and the transfer from DSS to DOT, thus limiting the funds to for "fixed route service,"*) not suited to Eastern CT's rural nature. Also noted was the reduction to the Summer Youth Employment Program funding. Efforts to counter these two (2) actions are underway statewide.

ADJOURNMENT

A **MOTION** was made to adjourn the meeting (*SPARKMAN/McDANIEL*). **ACTION:** Unanimously approved.

The meeting adjourned at 9:15 A.M.

Meeting minutes respectfully submitted for the Eastern CT Workforce Investment Council of Chief Elected Officials Secretary, Thomas Sparkman, by Virginia Sampietro.