

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY
MINUTES**

February 24, 2015

The Windham Water Pollution Control Authority held its meeting on February 24, 2015 in the Windham Waste Water Treatment Facility Conference Room located at 2 Main Street, Willimantic, CT. Members present were Stanley Morytko, Mary Burnore and Rene Goss. Also present was Plant Superintendent David Garand.

I) Public Hearing

Chair Rene Goss opened the public hearing to consider a proposed Sewer Rate Increase of 3% and a Septage Rate Increase of 5% beginning 7/1/2015. Plant Superintendent David Garand said the last rate increase was 7/1/2010.

The public hearing was opened up for public comment, but there was no-one in the audience to speak regarding the rate increase. Mary Burnore made a motion to close the public hearing and Stanley Morytko seconded the motion and the motion carried.

The regular meeting convened at 6:35 P.M.

II) Public comment

There was no public comment.

III) Correspondence

A note was received from Patti Lein thanking WPCA members for their recent kindness and thoughtfulness.

IV) Approval of Minutes

Mary Burnore made a motion to approve the minutes of February 3, 2015 and Stanley Morytko seconded the motion. The motion carried unanimously.

V) Reports

a) Chairman's Report

Chairman Rene Goss said that he and Plant Superintendent David Garand attended a meeting of the Town Council Study Session on February 10, 2015. He and the Plant Superintendent reviewed the WPCA's accomplishments since 2003 through 2014, as well as its future goals. Chairman Goss said the meeting went well, and no other information was requested by the Town Council.

b) Plant Superintendent's Report

Plant Superintendent David Garand reported on the following:

Plant Performance

All permit requirements were met for the month of January. Mr. Garand reviewed the January 2015 Effluent Quality Report. He said the Plant is running exceptionally well. Nitrogen, BOD's and TSS readings are excellent (all under 10), and we are meeting permit requirements, he said.

Administration & Finance

a) Monthly Budget Report

Plant Superintendent David Garand said **Adjusted Revenues** total \$2,007,210. This is 54% of revenue collected with 58% of the year complete. **Adjusted Expenses** total \$1,941,106. This is 52% of the budget spent with 58% of the year complete.

b) Significant Non-Recurring Expenses

Plant Superintendent Garand reviewed Significant Non-Recurring Expenses January 28th to February 21, 2015. a) Sludge holding tank bid specifications at a cost of \$2,800.00.

c) Sewer Rate Increase of 3% and Septage Rate Increase of 5%

Mary Burnore made a motion to approve a Sewer Rate Increase of 3% and a Septage Rate Increase of 5% effective 7/1/2015. Stanley Morytko seconded the motion and the motion carried unanimously.

Plant Superintendent Garand explained that the 25 year sewer facility financial worksheet schedules the sewer user rate to go up 3% every 3 years and the Septage rate to go up 5% every 5 years in an effort to keep facility revenues equal with increased operational cost due to increased wages and inflation.

d) Multi-Bank Securities – CD Maturity Reinvestment

Plant Superintendent Garand said he renewed an expired \$163,000 C.D. for 6 months at a rate of .35 % to maturity (8/25/15).

e) New Classification of sewer user: filtered groundwater discharged to sanitary sewers through a private sewer lateral.

Plant Superintendent Garand referred to a former gas station site on Route 195, Mansfield, CT. He said they are connected to the sanitary sewer through a private lateral.

He recommended adding a new classification of sewer user and allow them to temporarily discharge filtered ground water to the sanitary sewers at a cost of \$.01 per gallon.

Stanley Morytko made a motion to create a new classification of sewer user for filtered groundwater discharge to the sanitary sewers through a private lateral at a rate of \$.01 per gallon and Mary Burnore seconded the motion. The motion carried unanimously.

f) Veolia Sludge Disposal Contract

Mr. Garand said he extended our present contract for 3 years with Veolia for sludge disposal at the present cost for the next 2 years and then the hauling cost would increase by \$ 0.00249 per gallon for the remaining year. Our present contract was set to expire July 1, 2015.

g) 2015/2016 WPCA Budget

Plant Superintendent David Garand distributed copies of the proposed 2015/2016 WPCA budget. He reviewed the proposed budget and answered WPCA member's questions.

Mary Burnore made a motion to approve the 2015/2016 WPCA budget of \$6,290,000 as presented and Stanley Morytko seconded the motion. The motion carried unanimously. The radical budget increase is due to covering the cost of the facility \$2.75 million dollar sludge storage upgrade. A portion of the Sewer Facility Capital Reserve Funds are being used to pay for the upgrade.

Customer Relations

There were no sewer blockages in our lines through February 24, 2015.

VI) Election of Officers

Chairman – Rene Goss nominated by Mary Burnore and seconded by Stanley Morytko. Unanimous vote to elect Rene Goss as chairman.

Vice- Chairman – Mary Burnore nominated by Stanley Morytko and seconded by Rene Goss. Unanimous vote to elect Mary Burnore as Vice-Chairman.

As there was no further business, the meeting was adjourned at 7:30 P.M. Motion made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

The next meeting will be held on March 24, 2015.

Respectfully submitted,

Lillian Murray, Clerk