

**MEETING MINUTES  
TOWN OF WINDHAM TOWN COUNCIL COMMITTEE ON  
PUBLIC SAFETY, PUBLIC WORKS, ENVIRONMENT, CULTURE AND  
RECREATION**

**Tuesday February 9, 2016 at 7:00 PM  
Windham Town Hall, 2nd Floor Large Conference Room  
979 Main Street  
Willimantic**

**1. Call to Order.**

Tom DeVivo called the meeting to order at 7:00 p.m.

Committee members present: Tom DeVivo, Lorraine McDevitt, James Flores, Nectalis Martinez.

Town Staff Present: Brad Wojick, Public Works Superintendent, Scott Clairmont Assistant Public Works Superintendent, Neida Rosado, Executive Administrator, Town Engineer, Joe Gardner

**2. Citizens and Delegations.**

Jean DeSmet discussed street lights, sidewalks, and where she believes LoCIP funds should be allocated

Lloyd Niles stated there were concerns with response times by Eversource to emergencies. He requested a meeting between Town and Eversource.

Andrew Gutt discussed economic vitality of Downtown Businesses.

Councilman James Flores arrived

Chris McNaboe discussed what was occurring in the Downtown Area.

Councilman James Flores left the meeting.

Winter Caplanson would like bathrooms at Jillson.

**3. Town Council Committee Member Comments.**

Lorraine McDevitt was concerned that a warming center was not opened for residents with no electricity during recent storm. Town had a plan to fence Jillson in the past, and it was voted down at Town meeting

Nectalis Martinez discussed back-up at traffic lights. Town Engineer to contact DOT about Route 66 and 14 intersection.

**4. Approval of Minutes from January 12, 2016 Special Meeting**

A motion was made by Nectalis Martinez to accept the minutes. The motion was seconded by Tom DeVivo and passed with DeVivo and Martinez in favor and McDevitt abstaining.

**5. Discussion and Possible Action Regarding LoCIP Projects.**

Town Staff reviewed each of the projects with the committee.

Councilman James Flores returned during the discussion.

A motion was made by Lorraine McDevitt, seconded by James Flores to recommend the following projects in terms of priority and funding to the Council:

Projects to be funded through LoCIP:

1. Replace Fuel pumps, and new management software at Public Works	\$120,000
2. Town Hall Renovations, men's bathroom, storm windows in auditorium	\$130,000
3. Replace fence along Riverside Drive, including survey	\$65,000
4. Recreation Park Hardball Field Renovation	\$50,000
5. Connect Public Works Lower Garage to Sewer	<u>\$75,000</u>
Total	\$440,000

The Remaining to be funded under the CIP as funds are available:

Public Works Storage Building	\$150,000
Jillson Square Fence	\$120,000
Legion Field Lighting	\$150,000

The motion passed unanimously

**6. Review of Contract with Willimantic Switchboard Fire Chiefs Association and Possible Action.**

Tom DeVivo invited Lloyd Niles, Jan Mott and Ted Colwell to the Table.

A general discussion ensued regarding, payroll by town or an outside firm, pensions and insurance for employees. Executive Administrator Neida Rosado has meet with the Association at the Town Managers request and is working on details.

**7. Discussion and Possible Action Regarding use of Town Property.**

Tom DeVivo would like committee to review policy on alcohol use at Town Hall functions. Neida Rosado to send policy to members.

**8. Update on Projects**

a, Grand opening of new Regional Rail Segment. Joe Gardner reported DEEP wants to schedule during the May River Fest

b, Electric Vehicles and Charging Stations. Joe Gardner reported two 2016 Leaf's had arrived, purchase was handled by Scott Clairmont. Equipment for charging stations has been ordered.

c, Street Light Purchase. Jean DeSmet updated on investigation into town purchase of street lights.

d, Future Tour of Parks. Tom DeVivo will contact members to tour parks, tentatively April 2, 2016.

e, Parking Enforcement. Tom DeVivo believes the parking monitor should be under Public Works and Town wide. He believes Finance Department want the fees collected to go into general fund. Neida Rosado updated the Committee on costs incurred and monies collected.

## **9. Citizens and Delegations**

James Flores would like the subcommittees to meet on different days. He then left meeting.

Andrew Gutt would like to see more investment by town in the B1 District.

Jean DeSmet would like an outside firm to design sidewalks on Main Street.

Cheryl Preston asked why Tin Sin lot has not been plowed. Tom DeVivo will ask Town Manager to look into. Brad Wojick and Neida Rosado stated it was not a parking lot and the Town would be liable if they plowed for parking.

Henry Crane noted cars are getting off streets, what the Town is doing for enforcement is working.

## **9. Adjournment**

A motion was made by Lorraine McDevitt to adjourn the meeting at 9:25 pm. The motion was seconded by Nectalis Martinez and passed unanimously.

Respectfully Submitted

Joseph Gardner

Town Engineer