

Windham Region Transit District

Special Board Meeting

Wednesday, March 11, 2015 - 4:00 p.m.

Windham Region Transit District Board Room

115 Ash Street, Willimantic, CT

SPECIAL MEETING MOTIONS and MINUTES

Voting Members Present: T. Coonradt (Windham), A. Marcellino (Mansfield), Matt Hart (Mansfield), T. Currier (Columbia), M. Roach, Chair (Coventry)

Voting Members Excused: T. McNally (Windham), C. Abikoff (Ashford)

Guests Present: Dan Murphy (Windham Region Transit District Attorney, by telephone)

Staff Present: Noll

Public Present: None.

1. Administration

- a. Chair Roach called the meeting to order at 4:00PM

2. Executive Session

- a. 4:00 M. Hart MOVED to go into Executive Session for discussion and possible action concerning attorney client privileged communication concerning personnel matter, in accordance with Connecticut General Statutes §1-200(6)(E) with attorney Daniel Murphy attending by phone. T. Coonradt SECONDED. MOTION PASSED UNANIMOUSLY. Executive Session ended at 4:32PM.

3-4. General Release and Separation Agreement with Executive Director & Layoff of Executive Director

M. Hart made the following resolution with, T. Coonradt SECONDDING.

Whereas, the Board of Directors of the Windham Region Transit District ("Transit District") has determined that it is in the best interest of the Transit District to execute an interim contract with First Transit, Inc. for management and oversight services; and

Whereas, representatives of the Board of Directors are presently negotiating the terms of a management contract with First Transit, Inc.; and

Whereas, in light of the decision of the Board of Directors to utilize the services of an outside management company, the position of Executive Director is not currently needed for the management of the Transit District; and

Whereas, the Board of Directors has determined that it is in the best interests of the Transit District to eliminate the position of Executive Director and to authorize its chair to execute a General Release and Separation

Agreement with Ms. Melinda Perkins, Executive Director of the Transit District, as discussed by the Board of Directors in executive session:

Now, therefore, be it Resolved that the Board of Directors of the Windham Region Transit District does hereby eliminate the position of Executive Director and further authorizes its chair, or the vice-chair in the chair's absence, to issue a layoff notice to Ms. Perkins effective March 13, 2015, and to pay Ms. Perkins for all wages and other compensation due and to payable under the Transit District's Personnel Rules, subject to the conditions and the additional compensation provided for under the terms of the General Release and Separation Agreement if Ms. Perkins decides to execute such agreement.

RESOLUTION PASSED UNANIMOUSLY.

5. Adjourn

a. Chair Roach adjourned the meeting at 4:36PM

Minutes respectfully submitted by Dagmar Noll for T. McNally, Secretary.