

**MEETING MINUTES**  
**TOWN OF WINDHAM TOWN COUNCIL COMMITTEE ON**  
**PUBLIC SAFETY, PUBLIC WORKS, CULTURE AND RECREATION**  
**Wednesday March 27, 2013 at 7:00 PM**  
**Windham Town Hall, Court Room**  
**979 Main Street**  
**Willimantic**

**1. Call to Order.**

Chair Charles Krich called the meeting to order at 7:01 p.m.

Committee members present: Charles Krich, Lorraine McDevitt, Dawn Niles,  
Tom DeVivo

Town Staff Present: Town Engineer Joe Gardner, Recreation Director Tara Risley,  
Attorney Rich Cody

**2. Pledge of Allegiance.**

**3. Citizens and Delegations.**

Lloyd Niles questioned why the Emergency Operations Center was not opened during the recent large snow storm. He felt storm just as bad as Hurricane Sandy.

**4. Town Council Committee Member Comments.**

Tom DeVivo stated he would like signs in the middle of cross walks - Main, Valley, Jackson Streets.

Dawn Niles reported Jean DeSmet would be making a proposal regarding Christmas lights on Main Street. Also contacted by a Donna Perkins regarding the UCONN water system.

Dawn Niles requested Tara Risley provide an update on community event expenditures as approved by the Council.

Tom DeVivo stated the final community meeting for the magnet school was coming up. Lorraine McDevitt commented that she had received no information regarding EOC and the recent storm. Also Mary Lou DeVivo had complained about a sewage hauling truck with Mass plates being parked at a private residence near her. Mary Lou has complained to Town, nothing has been done.

**5. Approval of Minutes from Meeting on February 27, 2013.**

A motion was made by Tom DeVivo to approve the minutes as submitted.

The motion was seconded by Lorraine McDevitt and passed unanimously

**6. Discussion and Possible Action Regarding Contract Negotiations Between the Town of Windham and the Willimantic Fire Chiefs Switchboard Association.**

Chair Charlie Krich invited John Wylie of the Association to sit with the Committee and to review any desired changes.

John Wylie felt the proposed ordinance pretty well suited their needs. He questioned absorbing of liability.

Rich Cody stated Town would not absorb old liability. Rich suggested he do a review of their insurance policies.

Several other minor changes were reviewed and discussed.  
Rich Cody will return with a final document next month. He will circulate prior to next meeting.

**7. Discussion and Possible Action Regarding Request for Proposal for Animal Control Services.**

The proposed Request for Proposals was reviewed by the members.  
A motion was made by Dawn Niles seconded by Lorraine McDevitt to change wherever it mentions Willimantic Police Department to Personnel Director. The motion passed unanimously.

The proposed schedule was to be moved forward a month.

Under Scope Detail item 4 paragraph A was to be removed and H revised.

Under Animal Control Officers item 3 second paragraph needs to be explained.

Dawn Niles to review these and several other minor changes with the Town Manager.

**8. Discussion and Possible Action Regarding the Farmers Market.**

Sally Papenheimer, who operates the market and Tara Risley joined the committee

Tom DeVivo suggested moving to Garden on Bridge.

Tara Risley suggested moving to Jillson property. The Open Space Committee has funds that could be used to purchase portable gazebos.

Tom DeVivo said we need to review the lease at the current location to make sure if the move to Jillson and it does not work out, then can move back to current location.

Dawn Niles suggested a section could be reserved for the Farmers Market that would not then be impacted by carnivals or other events.

Tara Risley will put together a proposal for the next meeting on using Jillson.

**9 Discussion and Possible Action Regarding a Shed at the Community Garden.**

Sally Milius explained the shed would be built by volunteers. She had plans that will be submitted to the Building Department.

Tom DeVivo made a motion to recommend to the Council that a shed be approved at the Community Garden, that all fees be waived and that the shed become Town property should the community garden be abandoned. The motion was seconded by Lorraine McDevitt and passed unanimously.

**10 Adjournment.**

A motion was made by Dawn Niles to adjourn the meeting at 8:48 pm. The motion was seconded by Lorraine McDevitt and passed unanimously.

Respectfully Submitted

Joseph Gardner

Town Engineer